

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

April 24, 2020

A meeting of the Board of Trustees was convened on April 24, 2020 at 1:00 p.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois, and the Trustees attended the meeting remotely. Ms. Barb Baurer, Chair, presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Ms. Conlin	Present
Mr. Dively	Present
Ms. Edwards	Present
Mr. Hicks	Present
Ms. Madigan	Present
Mr. Ruhaak	Present
Mr. Thompson	Present

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer
Ms. Lynette Drake, Interim Vice President for Student Affairs
Dr. Ken Wetstein, Vice President for University Advancement
Ms. Laura McLaughlin, General Counsel
Ms. Judy Gorrell, Executive Assistant to the President and Assistant Secretary, Board of Trustees

Information Items

Report from Board Chair

Ms. Baurer thanked the EIU technology team for setting up the technology for the virtual meeting and to Dr. Glassman's team for their quick response to necessary changes as they occur. She thanked the EIU family who are dealing with a variety of issues as they arise, and thanks to the students who are managing to stay focused. Spring Commencement has been canceled, but we welcome graduating seniors back in December 2020.

Committee Reports

Executive/Planning Committee

President Glassman provided an update of activities in Springfield. Dr. Glassman provided an overview of EIU's response to COVID-19. Mr. Josh Norman provided an Enrollment Management update. The President provided a brief update on the VPSA search. Ms. McLaughlin spoke briefly about the proposed amendment to the BOT Regulation that is on the agenda this afternoon for the Board's consideration. This afternoon the Board will elect a slate of officers for 2020-2021. Chairperson Baurer announced the Committee Chairs for the coming year: Executive/Planning Committee, Ms. Barb Baurer; Finance/Audit Committee, Ms. Joyce Madigan; Academic and Student Affairs Committee, Ms. Audrey Edwards; Board Relations Committee, Mr. Marty Ruhaak; and Civil Service Merit Board, Mr. Joe Dively.

Finance/Audit Committee

Mr. McCann provided a budget update for FY20. Currently cash flow is not a problem. We are still owed from the State \$16M in appropriation and \$4M of Spring MAP money. He discussed the financial implications from the COVID-19 pandemic. The all-in cost to the university at this time is \$8M. The university provided housing refunds to students living on campus, and no additional refunds will be issued. Mr. McCann discussed the purchase approvals and the proposal for easement on the agenda for consideration this afternoon.

Board Regulations – No report.

Academic and Student Affairs Committee

The first item discussed was the transition to online learning. The faculty, staff, and students are to be commended for their efforts during the transition. Seven faculty along with the two newly hired deans are recommended for tenure and the Trustees will vote on that recommendation this afternoon. Summaries for those recommended were provided for review. Summer school classes will be delivered 100% online. The Quality Initiative Project (QIP) has been chosen – Diversification across campus and all employee groups to ensure and advance student success. EIU has received approval from HLC, IBHE, and the Board of Nursing on the curriculum and feasibility study. The last thing that needs to take place is a site visit from the Board of Nursing.

The impact of COVID-19 on student life was discussed and stressed the importance of human connections/element and residential education. Ms. Drake and Eric Davidson updated the Trustees on the state of health and counseling services and what adjustments are being made to meet the needs of our students. The Trustees received an update on the summer, transfer, and freshman orientation programs.

Board Relations Committee

VP Wetstein spoke to donors and gifts as of 3/31/20 – number of donors is holding steady, retention rate is 48.7%, and dollars are > \$5.2M, up 179%. Due to COVID-19, many Alumni Affairs and Development activities have been canceled. VP Wetstein shared information on many activities of the Alumni Association Board and EIU Foundation Board.

Action Items

1. Mr. Dively moved to approve the minutes of the Board Meeting on January 24, 2020. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
2. Ms. Edwards moved to approve the minutes of the Board Meeting on March 19, 2020, Mr. Thompson seconded the motion. By unanimous vote, motion carried.
3. Mr. Thompson moved to approve the purchase of various books, periodicals, and Electronic Resources for Booth Library from EBSCO Industries Inc. Cary, IL. This is a sole source vendor, and the cost is not to exceed \$500,000.00. There was no BEP goal set for this purchase. The fund source is Appropriated and Income Funds. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

4. Ms. Madigan moved to approve the Group Insurance Reimbursement. Eastern's prorated share of the shortfall, determined by the Illinois Board of Higher Education, is \$1,713,300 to be paid in four installments of \$428,325. The sources of funds are Income and Local Funds. This purchase is mandated by the State of Illinois, and no BEP goal was established for this purchase. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

5. Mr. Thompson moved to approve the purchase of a membership in CARLI and access to several databases for Booth Library from the University of Illinois, CARLI, in Champaign, IL. This is a sole source vendor, and the cost is not to exceed \$400,000. The fund source is Appropriated and Income Funds. There was no BEP goal set for this purchase. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

6. Ms. Edwards moved to approve the remodeling of the Victory Suite in O'Brien Stadium at a cost of \$299,708 (including \$92,708 of in-kind donations by the contractors and a contingency of \$27,000). Approval is requested to enter into a contract with Grunloh Construction, Inc. for the remodeling at a cost of \$180,000. Grunloh Construction Inc. indicated 10.4% of the contract total will be subcontracted with two BEP vendors in the amount of \$18,700. This project is made possible through donor funding.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

7. Mr. Thompson moved to approve the awarding of tenure for nine candidates effective with the 2020-21 academic year. Ms. Madigan seconded the motion. Ms. Kathleen Conlin, the Student Trustee was ineligible to vote. By unanimous vote, motion carried.

1. Mark Bayer, School of Business
2. John Cabage, School of Technology
3. Nicole Hillier, Department of Health Promotions
4. Nichole Hugo, Department of Hospitality and Tourism
5. Toqueer Israr, School of Technology
6. Claudia Janssen Danyi, Department of Communication and Journalism
7. Alan Pocaro, Department of Art and Design
8. Barbara Bonnekessen, Department of Sociology, Anthropology and Criminology
9. Laretta Henderson, Department of Teaching, Learning and Foundations

8. Final reading of proposed revisions to BOT Regulations, Section V. Administrative Affairs, ¶J.3 and 4(a) & (f) and ¶J.1 and 3.

Mr. Dively moved to approve the proposed revisions, effective August 18, 2020.
Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

9. Ms. Edwards moved to approval the proposal for an easement to replace the sidewalk from 7th Street to 4th Street. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

10. Ms. Madigan moved to approve the Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Foundation. Ms. Edwards seconded the motion. By unanimous vote, motion carried.
12. Ms. McLaughlin conducted the election of officers for the Board of Trustees 2020-2021 term.

Mr. Dively nominated Ms. Baurer for Chairperson; Ms. Madigan seconded the nomination. Mr. Hicks moved to close the nominations; Mr. Thompson seconded the motion. Ms. Baurer was elected Chairperson by secret ballot.

Ms. Baurer nominated Ms. Madigan for Vice Chairperson. Mr. Thompson moved to close the nominations; Ms. Edwards seconded the motion. By unanimous vote, motion carried and Ms. Madigan was elected Vice Chairperson.

Ms. Baurer nominated Mr. Hicks for Secretary; Mr. Thompson seconded the nomination. Mr. Thompson moved to close the nominations; Ms. Madigan seconded the motion. Mr. Hicks was elected Secretary by secret ballot.

Ms. Baurer nominated Mr. Thompson for Member Pro-tem. Mr. Hicks moved to close the nominations; Ms. Edwards seconded the motion. By unanimous vote, motion carried and Mr. Thompson was elected Member Pro-tem.

Information Items

President's Report

Several faculty, staff, and students starred in a video about Remote Learning Transition at EIU. The video was made by Michael Babcock with some assistance from Newton Key. The video highlighted available resources, teaching and learning, and student success. In the video Dr. Colombo, Professor in Biological Sciences, demonstrated synchronous learning. The students on the video commented that they were able to go back and review the information presented if needed.

Reports from Constituencies

Faculty Senate

Dr. CC Wharram addressed the Board and thanked Connor Baltz for helping set up the Board meeting today. Dr. Wharram noted that Charleston and the region were attacked by some propagandists spreading white supremacist hatred in February. The Faculty Senate coordinated a joint resolution with the Staff Senate and Student Senate condemning white supremacy and assuring those targeted by the hate speech that we stand with them in opposition to such words and action. Students organized a march against hate on March 11.

Dr. Wharram took the opportunity to thank all of those who have served in “interim” roles over the past several years. In addition to Dean Shelton and Dean Bower, he noted that Lynette Drake served for five years as Interim VPSA. She was a resourceful administrator graced by concern and care. He then recognized Paul McCann who has served as Interim VPBA for eleven years and has been a “rock” for EIU during the fiscal storms that have swept Illinois over the last decade. As noted by Jeff Stowell of the Faculty Senate, “Paul’s always been forthright in stating the accuracy of the university budget and has been a strong proponent for fiscal responsibility that helped carry us through the challenging years of the budget impasse.”

Dr. Wharram took a moment to acknowledge all of the EIU family who worked together in our response to the COVID-19 pandemic – Dr. Glassman, PC, the Faculty Development and Innovation Center, our students, faculty and staff.

Staff Senate -- No report.

Student Government – No report.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Meadowbrook Meat Company (Previously McLane Food Service)	Sole Source for Chick-Fil-A	A	\$150,000.00

(A) IPHEC Contract # BPO18775; Exempt per V.B.I.d. of Board Regulations

Deposit and Investment Report

For the quarter ending March 31, 2020, the University had an average daily invested balance of \$61,152,212.90, and a net average daily balance of \$58,167,347.34. The annualized average yield was 1.45 percent.

University Highlights

University Highlights were provided and spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – Several guests provided public comment.

Adjournment – The meeting was adjourned.