

**MINUTES OF THE MEETING OF THE  
BOARD OF TRUSTEES OF  
EASTERN ILLINOIS UNIVERSITY  
CHARLESTON, ILLINOIS**

**June 21, 2019**

A meeting of the Board of Trustees was convened on June 21, 2019 at 11:30 a.m. in the University Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Ms. Barb Baurer, Chair, presided.

**Roll Call**

Roll was called:

Ms. Baurer	Present
Mr. Cohen	Present
Mr. Dively	Present
Ms. Edwards	Present
Mr. Hicks	Present
Ms. Madigan	Present
Mr. Ruhaak	Present
Mr. Thompson	Absent

Also present were the following:

Dr. David Glassman, President  
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs  
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer  
Ms. Lynette Drake, Interim Vice President for Student Affairs  
Ms. Laura McLaughlin, General Counsel  
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees

**Executive Session**

Mr. Cohen moved that the Board of Trustees convene into Executive Session to consider employment of employees, as permitted by Section II.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Ruhaak seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes

Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

Mr. Dively moved to return to Open Session. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

### Information Items

#### Report from Board Chair

Chairperson Baurer welcomed everyone.

Ms. Baurer read the following proclamations for Mr. Carl Mito and presented him with a gift thanking him for his service on the Board of Trustees.



# A Proclamation

Before the Board of Trustees of Eastern Illinois University—a **Proclamation** recognizing the contributions and achievements of Eastern Illinois University Trustee **Carl Mito**—

**OFFERED THIS 21<sup>st</sup> DAY OF JUNE, YEAR TWO THOUSAND AND NINETEEN:**

**Whereas**, Mr. Mito began his 45-plus year relationship with Eastern Illinois University as a student and graduate, having earned a bachelor's degree in business from the university in 1972;

**And Whereas**, Mr. Mito has worked to enhance the reputation and respect for Eastern Illinois University through his perpetual advocacy and enduring philanthropy; and through his recognition as a recipient of the 2012 EIU Foundation's Outstanding Philanthropic Award and Louis V. Hencken Alumni Service Award, as well as the 2018 School of Business Distinguished Alumni Award;

**And Whereas**, Mr. Mito provided sound judgement and leadership to the Board of Trustees through his appointment to the Board in May 2016, contributing his more than 40 years of business and financial management experience—including his work on the board's various committees—to the university's leadership, governance, and progress;

**And Whereas**, Mr. Mito has brought an abundant amount of exposure to Eastern Illinois University through his involvement and relationships within Arlington Heights and throughout the broader northern Illinois regional communities;

**And Whereas**, Mr. Mito's comprehensive involvement with EIU's School of Business Advisory Board, the EIU Foundation, Delta Chi fraternity, EIU capital campaigns—along with his early support of the Securities Analysis Center—has assisted in connecting business graduates with the University and promoting the center's benefits and collaborative enterprise to a broader audience of Illinois residents;

**And Whereas**, Mr. Mito, throughout his tenure on Eastern Illinois University's Board of Trustees, has helped position the university to fulfill its critical mission of serving its students and regional communities in the best capacities possible;

**And Whereas**, Mr. Mito has helped EIU become a regional model for growth and development in the state;

**Now, Therefore Be It Resolved That** the current members of Eastern Illinois University's Board of Trustees, along with the university's administrators, faculty, staff and students, do hereby express their utmost gratitude to Mr. Carl Mito for his guidance and dedicated service to Eastern Illinois University, and do hereby thank him for his continued commitment to the citizens of Illinois. His commitment to Eastern Illinois University and its student success initiatives will be missed by the university's faculty, staff, students, administrators, executives and fellow board members.

Ms. Baurer presented Mr. Zach Cohen with a gift thanking him for his service on the Board of Trustees. This is Zach's last meeting as our Student Trustee.

## **Committee Reports**

### **Executive/Planning Committee**

President Glassman provided a Springfield update. The Governor's budget has a 5 percent increase resulting in an additional \$1.9M for EIU. This is the first budget increase since 2002. There is also a capital bill and EIU's capital request is the 6<sup>th</sup> highest priority of IBHE. There is a capital bill about every ten years. Additionally, MAP funding is increased as well as AIM HIGH (merit-based scholarship money). Dr. Glassman mentioned several House bills – HB253, H359, and H26. Mr. Josh Norman provided an Admissions and Enrollment Update. Mr. Norman noted that EIU has a new marketing partner. He also provided an indication of where we might be for fall of 2019. Admissions is starting to process for 2020.

**Board Relations Committee** – Mr. Steve Rich of Alumni Services, Mr. Jonathan McKenzie of the EIU Foundation, and Mr. Mike Murray of Development gave a detailed University Advancement Report.

Finance/Audit Committee

Mr. Paul McCann discussed several agenda items with the Committee –Status of the 2019 Budget, , discussion of the FY2020 Preliminary Budget, FY21 Budget Projections, and Non-Indentured Reserves.

Ms. Leigh Moon presented the 2020 Internal Auditing schedule.

Board Regulations – No report

Academic and Student Affairs Committee

This committee did not meet.

**Action Items**

1. Mr. Ruhaak moved to approve the minutes of the Board Meeting on April 26, 2019. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

2. Mr. Dively moved that executive session minutes from the following dates are approved for release: November 18, 2016, January 25, 2019, and April 26, 2019. In addition, the Board has reviewed the remaining minutes and finds that there is a continuing need for confidentiality. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

3. Mr. Ruhaak moved to provide preliminary approval of the FY2020 Budget. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

4. Ms. Madigan moved to approve the FY2021 budget submission to IBHE with a more refined budget at the next meeting. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

5. Ms. Edwards moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982. Board approval is requested to increase/(decrease) reserves as follows: Material Fees, -- \$5,000, Service Departments, -- \$50,000, Student/Staff Programs/Services, -5,000, and Lantz Stairs, -- (\$1,000,000) because this reserve is no longer needed since the project has been completed. Re-authorization of capital project reserves is being requested for Capital Projects – Old Main Corridors, Science Building Renovations, Building Security Upgrades, and Lantz Water Infiltration. Per the Guidelines, any remaining balance will revert to the Income Fund. Ms. Madigan seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes

Ms. Baurer            Yes

Motion carried.

6. Mr. Dively moved to approve the Budget Approval for Athletics in FY19. Board approval is required when athletic expenditures exceed 1.5% of the university's annual state appropriation. The FY19 Athletic budget percentage was 1.67%. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	No
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

7. Mr. Ruhaak moved to approve the 2020 Board Meeting Calendar: Friday, January 24, 2020, Friday, April 24, 2020, Friday, June 26, 2020, Saturday, June 27, 2020 (Board Retreat), Friday, September 11, 2020, and Friday, November 13, 2020. Meetings are subject to change with adequate notice. All regular meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois, unless other notice is given. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

8. Mr. Hicks moved to authorize President Glassman to offer a two-year contract extension to Mr. Matt Bollant, Head Women's Basketball Coach, for the period of April 14, 2021 through April 13, 2023. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes

Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

9. Ms. Madigan moved to approve the amended and restated 403(b) Plan. The University's Voluntary Tax-Deferred Retirement Program (403(b) Plan) was last amended in 2014. In 2017, the Internal Revenue Service issued Revenue Ruling 2017-18 establishing pre-approved 403(b) plans. In general, the changes are technical in nature. We are not proposing any significant changes to the plan, just adopting the IRS approved document. This document was not available when the plan was last amended. The third party administrator of the plan is recommending the adoption of the amended and restated plan. Mr. Hicks seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Motion carried.

10. Ms. McLaughlin conducted the election of officers for the Board of Trustees 2019-2020 term.

Ms. Baurer was nominated for Chairperson. Mr. Dively moved to close the nominations; Mr. Cohen seconded the motion. Ms. Baurer was elected Chairperson by secret ballot.

Dr. Dively was nominated for Vice Chairperson. Ms. Madigan moved to close the nominations; Mr. Ruhaak seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Mr. Dively was elected Vice Chairperson.

Mr. Thompson was nominated for Secretary. Mr. Dively moved to close the nominations; Ms. Madigan seconded the motion. Mr. Thompson was elected Secretary by secret ballot.

Ms. Edwards was nominated for Member Pro Tem. Mr. Cohen moved to close the nominations; Mr. Ruhaak seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Ms. Baurer	Yes

Ms. Edwards was elected Member Pro Tem.

### **Information Items (continued)**

#### **President's Report**

Mr. Ryan Gibson and Mr. Nate Atkinson discussed MY EIU 2.0 overview and the new mobile friendly admissions application.

#### **Reports from Constituencies**

Faculty Senate – No report

Staff Senate -- No report

Student Government – No report

#### **Summary of Purchases \$100,000 - \$249,999**

<b><u>Vendor</u></b>	<b><u>Type of Purchase</u></b>	<b><u>Bids</u></b>	<b><u>Amount</u></b>
CIM Technology Solutions	Computer Equipment Upgrades	(A)	\$147,792.00
CBORD Group	CBORD Software and Hardware Maintenance	(B)	\$173,019.93
Tech Logic Corp	Tech Logic Software and Hardware Maintenance	(B)	\$200,000.00 (not to exceed)



Perrin Souvenir Distributors	New Agenda Resale Merchandise	(B)	\$240,000.00 (not to exceed)
Calero Software, LLC	Pinnacle Software License and Maintenance	(C)	\$166,015.20 (not to exceed)

- (A) IPHEC Contract #1DGS1402. Approved by BOT on April 26, 2019. CDW-G was the original vendor, however, in the ordering process we realized that a different vendor was necessary. This vendor is an IPHEC approved vendor.
- (B) Sole Source; Term: July 1, 2019 - June 30, 2022
- (C) Sole Source; Term: July 1, 2019 - June 30, 2024

**University Highlights**

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

**Other Matters** – None

**Public Comment** – None

**Adjournment** – The meeting was adjourned.