

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

June 22, 2018

A meeting of the Board of Trustees was convened on June 22, 2018 at 11:30 a.m. in the University Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Mr. Timothy Burke, Chair, presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Mr. Burke	Present
Mr. Caulkins	Present
Mr. Dively	Present
Dr. Gilchrist	Absent
Mr. Mito	Present
Mr. Pierce	Present
Mr. Thompson	Present

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer
Ms. Lynette Drake, Interim Vice President for Student Affairs
Mr. Rob Miller, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees

Executive Session

Ms. Baurer moved that the Board of Trustees convene into Executive Session to consider employment of employees, as permitted by Section II.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Dively seconded the motion.

Commented [JAG1]:

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes

Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

Ms. Baurer moved to return to Open Session. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

Information Items

Report from Board Chair

Mr. Burke reported that the committees met this morning. Things look much more promising than last year or the year before for sure -- we have a budget, and we are talking about the realignment. Mr. Burke also reminded the Trustees about the Retreat on Saturday.

Committee Reports

Executive/Planning Committee

The Executive/Planning Committee had three items on the agenda. First was a Springfield Update, Dr. Glassman discussed the budget, AIM HIGH (merit-based scholarship money), MAP, a Nursing Bill, and a Universal Application. Second Mr. Josh Norman provided an Admissions and Enrollment Update. Third Mr. Steve Rich of Alumni Services, Mr. Jonathan McKenzie of the EIU Foundation, and Mr. Mike Murray of Development gave a detailed University Advancement Report.

Board Relations Committee – No report.

Finance/Audit Committee

Mr. Paul McCann discussed several agenda items with the Committee – Cash Flow, Line Item Status Report, FY19 Preliminary Budget, FY20 Budget Projections, Non-Indentured Reserves, Purchase Approvals, and the Salary Increases of Non-negotiated Employees.

Ms. Leigh Moon presented the 2019 Internal Auditing schedule.

Board Regulations – No report.

Academic and Student Affairs Committee

The Realignment of the Academic Affairs Division is an action item on the agenda for approval this afternoon. The realignment plan was announced to the campus community on April 2, 2018. Workshops will be conducted for six weeks across campus for all constituencies. The details of the realignment can be found on page 44 of your Board book.

Action Items

1. Mr. Thompson moved to approve the minutes of the Board Meeting on April 27, 2018. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

2. Mr. Mito moved that executive session minutes from the following dates are approved for release: June 24, 2016, September 16, 2016, January 27, 2017, November 17, 2017, January 26, 2018, April 27, 2018 – Finance Committee, and April 27, 2018. In addition, the Board has reviewed the remaining minutes and finds that there is a continuing need for confidentiality. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

3. Ms. Baurer moved to provide preliminary approval of the FY 19 Budget and the authority to move forward with the FY 20 budget submission to IBHE with a more refined budget at the next meeting. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

- Ms. Baurer moved to approve the Beverage Services Agreement from Pepsi MidAmerica, Marion, IL at a cost not to exceed \$300,000 annually, dependent on the quantity of product required by the University. The period for this agreement is August 1, 2018 through July 31, 2023 with an option to renew for an additional five years. The University will receive guaranteed minimum annual commissions, guaranteed pricing for the initial term of the agreement and additional program support. Pepsi MidAmerica will be identified as the prime beverage service of the University. There was no BEP goal set for this purchase. The fund source is local funds. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

- Ms. Baurer moved to approve the purchase of Charter Bus Service from Bales Unlimited, Inc., Shumway, IL as the prime vendor, and from Cavallo Bus Lines, Inc., Gillespie, IL as the secondary vendor. The cost of the Charter Bus Service is not to exceed \$400,000 estimated annually, and the time period is July 1, 2018 through June 30, 2023 with an option to renew for one additional three-year period and one additional two-year period. There was a 20% BEP goal set for this purchase, but neither of the vendors awarded the contract provided a plan for sharing the award with a BEP vendor. The fund sources are local, revenue bond, and appropriated funds. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes

Mr. Burke Yes

Motion carried.

6. Mr. Caulkins approved the purchase of Fire Alarm Panel Testing, Maintenance and Emergency Services from Johnson Controls, Indianapolis, IN at a cost not to exceed \$370,000 (includes 10% contingency). The period for this purchase is July 1, 2018 through June 30, 2023 with no option to renew. This was a sole source bid. There were no BEP goals set for this purchase due to the proprietary nature of the services. The use of proprietary software and proprietary upgrade projects to the current fire systems requires the work to be completed by Johnson Controls. The source of funds was appropriated and local funds.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

7. Mr. Dively moved to approve the Group Insurance Reimbursement. Eastern's prorated share of the shortfall, determined by the Illinois Board of Higher Education, is \$1,713,300 to be paid in four installments of \$428,325. The sources of funds are income and local funds. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

8. Mr. Thompson moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982. Board approval is requested to increase/(decrease) reserves as follows: Material Fees, -- \$10,000. Re-authorization of capital project reserves is being requested for Capital Projects – Old Main Corridors, Science Building Renovations, and Building Security

Upgrades. Per the Guidelines, any remaining balance will revert to the Income Fund. The two capital projects are: Lantz Stairs -- \$1,000,000 and Lantz Water Infiltration -- \$1,500,000. Mr. Mito seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

9. Mr. Dively moved to approve the 2019 Board Meeting Calendar: Friday, January 25, 2019, Friday, April 26, 2019, Friday, June 21, 2019, Saturday, June 22, 2019 (Board Retreat), Friday, September 13, 2019, and Friday, November 15, 2019. Meetings are subject to change with adequate notice. All regular meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois, unless other notice is given. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

10. Mr. Caulkins moved to approve the Realignment of the Academic Affairs Division that includes:

- a. Create the *College of Health and Human Services (CHHS)*.
- b. Create the *College of Liberal Arts and Sciences (CLAS)*.
- c. Rename and reconfigure the Lumpkin College of Business and Applied Sciences the **Lumpkin College of Business and Technology (LCBT)**.
- d. Rename and reconfigure the College of Education and Professional Studies the **College of Education (COE)**.
- e. Rename the Center for Academic Services & Assessment the **Academic Success Center** as part of the centralization of student success initiatives.
- f.. Expand the scope of the Office of Faculty Development and rename it the **Faculty Development and Innovation Center (FDIC)**.

- g. . Eliminate the Center for Academic Tenology Services (CATS) and reassign staff to ITS, Web Services, and the Faculty Development and Innovation Center based on area of expertise.
- h. Create a *School of the Arts* to be housed in the College of Liberal Arts and Sciences comprised of the independent Music, Theater, and Art & Design departments.
- i. Create a unified *School of Communication & Journalism* comprised of the former departments of communication studies and journalism.
- j. Rename the School of Continuing Education the *School of Extended Learning*. The School of Extended Learning will be housed in the College of Education.
- k. Dissolve the School of Family and Consumer Sciences to create a new *Department of Human Services and Community Leadership* comprised of current broad area family consumer science degrees, family studies, aging studies, and related teacher education programs to be housed in the College of Health and Human Services with independent programs in **Hospitality** and **Nutrition and Dietetics** to be housed in the Lumpkin College and the College of Health & Human Services and reporting to the dean or their designee, respectively. Additionally, the Fashion Merchandising and Design degree program will be housed in the Department of Art and Design.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

Information Items (continued)

President's Report

Dr. Glassman thanked Mr. Joe Dively for his leadership as Chairperson of the Board of Trustees. He also announced that the non-negotiated employees will receive a 1% salary increase effective July 1, 2018.

Provost Gatrell spoke briefly to honor and recognize Dr. Jeff Cross for his 20 years of service to the University. Dr. Cross acknowledged President Glassman, Provost Lord, Provost Gatrell and the Board of Trustees.

Mr. Jody Stone and Ms. Kelly Miller gave a presentation on Conference Services at Eastern Illinois University. Conference Services at EIU began 40 years ago to keep employees working during the summer, to increase revenue for the department, and to increase student recruitment efforts. Currently there are 45 different conferences held on the EIU campus with 10,569 guests during 2017.

During the summer with camps and conferences, the staff focuses their efforts on Admissions, atmosphere, and something for the guests to remember EIU by. As an example, some specific summer groups are the IHSA State Track Meets, American Legion Auxiliary Illini Girls State, American Legion Boys State, Music camps, and Panther Sports Camps.

Reports from Constituencies

Faculty Senate – Dr. Jemmie Robertson thanked President Glassman for including faculty input in the Vitalization Project and Provost Gatrell for including faculty input in the review committee as he developed the realignment proposal. The Faculty Senate formed a shared Governance Visioning Committee this year and in the spring Faculty Senate began looking at the recommendations of the committee. Dr. Robertson noted that it has been a pleasure serving EIU with all of you these past 9 years, and as Senate Chair for the previous three years. The future looks bright at Eastern. Dr. Glassman complimented Dr. Robertson for his leadership these past years.

Staff Senate -- No report

Student Government – Mr. Luke Young announced the new officers for student government in the coming year: President – Rebecca Cash, Executive VP – Zac Cohen, VP of Student Affairs – Tyler Stocklosa, and VP of Academic Affairs – Carson Gordon. Student government events taking place since the last BOT meeting include: Pizza with the Prez at the library to help encourage students through finals, Lobby Day was successful, and the distinguished faculty award ceremony was brought back and went well.

Summary of Purchases \$100,000 - \$249,999

None

University Highlights

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned at 2:15 p.m.