

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

April 27, 2018

A meeting of the Board of Trustees was convened on April 27, 2018 at 10:30 a.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Mr. Joe Dively, Chair, presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Mr. Burke	Present
Mr. Caulkins	Present
Mr. Dively	Present
Dr. Gilchrist	Present
Mr. Mito	Present
Mr. Pierce	Present
Mr. Thompson	Absent

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer
Ms. Lynette Drake, Interim Vice President for Student Affairs
Mr. Rob Miller, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees

Executive Session

Mr. Burke moved that the Finance Committee convene in Executive Session to consider auditing matters as permitted by Section 2.C.29 of the Open Meetings Act. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes

Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

Ms. Baurer moved to return to Open Session. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

Ms. Baurer moved that the Board of Trustees convene in Executive Session to consider collective negotiating matters as permitted by Section 2.C.2 of the Open Meetings Act and pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

Mr. Caulkins moved to return to Open Session. Mr. Pierce seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes

Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

Information Items

Report from Board Chair

Mr. Dively noted several themes of progress in his report, such as a new president and strong provost, development of new programs based on the market, university community sharing the responsibility for recruiting students, Academic Affairs realignment and restructuring of colleges, and refining the Lumpkin College of Business and Technology. While progress is being made, the focus remains on a student-centered campus culture and delivering a superior undergraduate and graduate education.

Committee Reports

Executive/Planning Committee

Mr. Dively reported that the Executive/Planning Committee discussed the Trustee Training Conference to be held in Chicago this fall, received a Springfield update, an Enrollment Update, a Naming Committee Recommendation, and an Academic Affairs Realignment Presentation.

Board Relations Committee – No report.

Finance/Audit Committee

Mr. Burke reported that the Committee discussed the Tuition Recommendation, Graduate Student Fee Recommendation, Budget Update including a Statement of Cash Flow, and the purchase approvals that will come before the Board this afternoon. In Executive Session the Committee met with a representative from the AG office and a partner from the accounting firm to discuss our audit.

Board Regulations – No report.

Academic and Student Affairs Committee

Mr. Mito reported on the Academic Affairs/Student Affairs Committee meeting. The Committee discussed a special fee for Clinical and Special Equipment, new programs for B.S. in Electrical Engineering and a B.A. in Television and Video Production, Promotion & Tenure Candidates, New Student Veterans Lounge, an Update on Campus Programs and Activities, and Special Recognitions.

Action Items

1. Mr. Caulkins moved to approve the minutes of the Board Meeting on January 26, 2018.
Mr. Pierce seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes

Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

2. Mr. Burke moved to approve the purchase of a membership in CARLI and access to several databases for Booth Library from the University of Illinois, CARLI, Champaign, IL. This is a sole source vendor, and the cost is not to exceed \$400,000. The fund source is appropriated and income funds. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

3. Ms. Baurer moved to approve the purchase of various books and periodicals for Booth Library from EBSCO Industries Inc. Cary, IL. This is a sole source vendor, and the cost is not to exceed \$550,000.00. The fund source is appropriated and income funds. Dr. Gilchrist seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

4. Mr. Burke moved to approve Lantz Structural Maintenance at a cost not to exceed \$1,000,000. The project consists of furnishing labor, materials, and equipment required for the removal and replacement of the southwest stairs. The Procurement has a 20% BEP goal. The source of funds is local funds. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
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Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

- Mr. Caulkins moved to approve Marketing Services at a cost not to exceed \$600,000.00 in the first renewal period. This purchase is for oversight and management of traditional media planning and placement for TV, radio, print, digital, outdoor and sponsorship opportunities as well as consultation. The recommended vendor is Thorburn Group, Minneapolis, MN. There were no BEP goals set for this purchase. The fund source is appropriated, income and local funds. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

- Mr. Mito moved to approve Computer Equipment at a cost not to exceed \$700,000. This purchase includes network, server and storage equipment to update equipment in the Data Center. The recommended vendor is CDW-G, Vernon Hills, IL. There were no BEP goals set for this purchase. The fund source is local funds. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

- Mr. Pierce moved to approve the Contract Renewal and Successor Agreement for Carpenters Local #243. The Carpenters Local #243 ratified the agreement on March 9, 2018, and the agreement is to be effective May 1, 2018, through April 30, 2021. There are approximately 7

employees in the bargaining unit. Members of this unit will not receive an hourly wage increase. During the term of the agreement, they will receive the higher of their current wage or prevailing rate as established by the Illinois Department of Labor. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

8. Mr. Pierce moved to approve the Contract Renewal and Successor Agreement for FOP Labor Council. The agreement was ratified on February 12, 2018 and is effective July 1, 2016, through June 30, 2019. There are approximately 10 employees in the bargaining unit. Members of this unit will not receive an hourly wage increase. During the term of the agreement, they will receive the higher of their current wage or prevailing rate as established by the Illinois Department of Labor. Cost of the settlement – bargaining unit employees shall receive a zero percent wage increase for year one, a one percent (1%) wage increase for year two, and a one percent (1%) wage increase for year three. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

9. Mr. Burke moved to approve the awarding of tenure for 15 candidates who were presented by Dr. Gatrell. Ms. Baurer seconded the motion.

Gurkan I. Akalin, Assistant Professor, School of Business
Matthew Boonstra, Assistant Professor, Department of Art
Wutthigrai Boonsuk, Assistant Professor, School of Technology
Anne Thibault Geen, Assistant Professor, Department of Theatre Arts
Angela Glaros, Assistant Professor, Department of Sociology, Anthropology and Criminology

David Grace, Assistant Professor, Department of Educational Leadership
Kathryn Havercroft, Assistant Professor, Department of Special Education
Jamila D. (Smith) Hunter, Assistant Professor, Department of English
Grant S. Lakeland, Assistant Professor, Department of Mathematics and Computer Science
Alicia Neal, Assistant Professor, Department of Music
Andrew Parrish, Assistant Professor, Department of Mathematics and Computer Science
William N. Schultz, Jr., Assistant Professor, Library Services
Rebecca Tadlock-Marlo, Assistant Professor, Department of Counseling and Student Development
Chao Wen, Assistant Professor, School of Business
Zach Newell, Dean of the Booth Library

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Dively	Yes

Motion carried.

10. Mr. Pierce moved to approve the tuition recommendation for FY19. Ms. Baurer seconded the motion.

**FY19 Tuition
(Fall 2018, Spring 2019, Summer 2019)**

Undergraduate - A student who has not earned the baccalaureate degree will pay the following tuition:

	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY19 New Students – Per Semester Hour		\$296.00	
Continuing, Non-guaranteed Students – Per Semester Hour	\$289.00	\$292.00	\$3.00

Effective FY05, state law (110 ILCS 665/10-120) provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost. In addition, state law limits the tuition increase applied in a

2018-2019 Tuition Recommendations (Cont.)

continuing resident undergraduate student’s fifth and sixth years. Continuing, non-guaranteed students are charged the guaranteed student rate for first fiscal year prior to the current year.

Previous Resident Rates:

FY18 Guaranteed Students – Per Semester Hour	\$292.00
FY17 Guaranteed Students – Per Semester Hour	\$289.00
FY16 Guaranteed Students – Per Semester Hour	\$285.00

Non-Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY19 New Students – Per Semester Hour		\$370.00	
Continuing Students – Per Semester Hour	\$365.00	\$370.00	\$5.00

Previous Non-Resident Rates:

FY18 Students – Per Semester Hour	\$365.00
FY17 Students – Per Semester Hour	\$361.00
FY16 Students – Per Semester Hour	\$356.00

Graduate - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):

Illinois Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$292.00	\$299.00	\$7.00

Non-Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$701.00	\$718.00	\$17.00

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	No
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

11. Mr. Burke moved to approve Special Fees requested by the College of Education and Professional Studies, and College of Arts & Humanities to cover additional expenses associated with the supervision of off-site learning experiences (such as internships and student teaching) and specialized equipment, respectively for FY 19. Mr. Mito seconded the motion.

College of Education

HST 4275-1HR	\$6.00
HST 4275-2HR	\$12.00
HST 4275-3HR	\$18.00
HST 4275-4HR	\$24.00
HST 4275-5HR	\$30.00
HST 4275-6HR	\$36.00
STG 4001	\$250.00

College of Arts & Humanities

JOU 3002	\$45.00
JOU 3300	\$45.00
JOU 3703	\$45.00
JOU 4760	\$45.00

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	No
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried.

12. Mr. Pierce moved to approve the new program request for B.S. in Electrical Engineering. The proposed program utilizes the existing courses and lab facilities in the department. According to the U.S. Department of Education, there is a strong need for graduates in Science, Technology, Engineering, and Math (STEM). The program is anticipated to have a Fall 2019 start; although the approval process may result in a Fall 2020 launch. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes

Mr. Pierce Yes
Mr. Dively Yes

Motion carried.

13. Ms. Baurer moved to approve the new program request for B.A. in Television & Video Production. The proposed major is the expansion and refinement of Communication Studies' existing Electronic Media Production concentration. The proposed standalone major will increase the visibility off EIU's television and video production curriculum and enhance enrollment. Mr. Pierce seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer Yes
Mr. Burke Yes
Mr. Caulkins Yes
Dr. Gilchrist Yes
Mr. Mito Yes
Mr. Pierce Yes
Mr. Dively Yes

Motion carried.

14. Ms. Baurer moved to approve the Renewable Energy Center Settlement Agreement - EIU and Honeywell. The settlement agreement will resolve all outstanding issues and claims, legal and otherwise, amicably and without assignment of fault or liability to any party. The university will receive cash, and forbearance of its future financial obligations in return for releasing all parties, and this agreement will permanently resolve all claims. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer Yes
Mr. Burke Yes
Mr. Caulkins Yes
Dr. Gilchrist Yes
Mr. Mito Yes
Mr. Pierce Yes
Mr. Dively Yes

Motion carried

15. Mr. Caulkins moved to approve the Appropriated and Income Fund budget for Intercollegiate Athletics. Board of Trustees Regulation IV.J.2.b. provides that state appropriations can be used for the support of Intercollegiate Athletics up to 1.5%. In FY 18, the amount of appropriated dollars used to support athletics is projected at 1.65%. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried

16. Ms. Baurer moved to approve the proposed student fee. The proposed graduate student fee is \$3.00 per semester or summer session for all graduate students enrolled in at least one semester hour of graduate course work on campus, online, or at an off-site location. Mr. Pierce seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Motion carried

17. Mr. Miller conducted the election of officers for the Board of Trustees 2018-2019 term.

Mr. Dively nominated Mr. Burke for Chairperson. Ms. Baurer moved to close the nominations; Mr. Caulkins seconded the motion. Mr. Burke was elected Chairperson by secret ballot.

Mr. Caulkins nominated Ms. Baurer for Vice Chairperson. Dr. Gilchrist moved to close the nominations; Mr. Pierce seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Abstain
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Ms. Baurer was elected Vice Chairperson.

Mr. Burke nominated Mr. Mito for Secretary. Mr. Dively moved to close the nominations; Mr. Caulkins seconded the motion. Mr. Mito was elected Secretary by secret ballot.

Mr. Dively nominated Mr. Thompson for Member Pro Tem. Mr. Caulkins moved to close the nominations; Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Burke	Yes
Mr. Caulkins	Yes
Dr. Gilchrist	Yes
Mr. Mito	Yes
Mr. Pierce	Yes
Mr. Dively	Yes

Mr. Thompson was elected Member Pro Tem.

Information Items

President's Report

President Glassman introduced Dr. Bill Minnis, Interim Dean of the Lumpkin College of Business and Applied Science.

Dean Richard England gave a report about EIU's Sandra and Jack Pine Honors College, which helps strong students flourish by offering rigorous Honors courses, extracurricular opportunities, a variety of scholarships, and support for undergraduate research and study abroad. There are 383 students enrolled in the three Honors programs, which consist of General Honors, University Honors, and Departmental Honors. In addition, Dean England spoke about URSCA Grants which, each year, are given to 20-30 undergraduates of all disciplines with at least a 3.0 GPA. Next, Dean England described the extracurricular activities offered in the Honors Program. Finally, he discussed the outcomes of this program which include: participatory learning, higher graduation rates, national achievements, and a community committed to excellence.

Reports from Constituencies

Faculty Senate

Dr. Ellen Corrigan shared information on the Shared Governance Visioning Committee, which has been assembled in response to feedback from the most recent HLC site visit team report. The committee's purpose is to address & work toward remedying situations mentioned in the report. A shared governance model has been proposed. Dr. Corrigan also mentioned action taken on several resolutions before the Faculty Senate, and items for discussion at their upcoming summer meeting.

Staff Senate

Mr. Jody Stone reported that the Staff Senate is doing whatever it can to help morale on campus.

He reported on the highs and lows of the past year. Some of the high points include recruitment numbers for next fall, for which he gave a special thanks to the campus community, our Admissions Staff, and especially Josh Norman and Kelly Miller. He mentioned EIU’s partnership with the Thornburn Marketing Group, and our institution’s increased marketing presence. Other points of interest include: Staff Senate’s participation in the Athletic Program Reduction conversation, which resulted in no programs being eliminated, and Staff Senate’s participation in the Renaming Process discussion this year involving Douglas Hall. Staff Senate has worked this year to increase staff recognition and improve staff morale. This has been aided by the Staff Shout Outs, the Staff Appreciation Picnic that President Glassman hosted just a few weeks ago, and the passage of a resolution through Staff Senate encouraging the University Administration and the Board to consider adding one or two Administration Closure Dates (such as Dec. 26 and 27th), so that university staff would not have to use benefits in order to have those days off. The only “low” is the concern that it has been at least seven years since numerous staff on campus, who have stepped up to do more, have received raises.

Student Government

Student Body President Luke Young announced the newly elected Executive Officers for EIU’s Student Government: President—Rebecca Cash, Executive VP – Zac Cohen, VP of Student Affairs – Tyler Stocklosa, and VP of Academic Affairs – Carson Gordon. Next, Mr. Young gave an update on the new Panther Statue, which has officially arrived on campus and will be put out in a temporary location for graduation, until the permanent location is decided on this summer. Lastly, he reported about the success of the recent Student Government events. At the library, President Glassman and The Student Government senators handed out free pizza to help encourage students through finals. Also, their “Lobby Day” was successful, and they are currently working to set up a meeting with the governor. Additionally, the Distinguished Faculty Award Ceremony was brought back and went well.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
University of Illinois Urbana, Illinois	Sub-award of research	(A)	\$115,300.00

(A) Exempt from bidding per 30 ILCS 500/1-10(b)(1)

Deposit and Investment Report

For the quarter ending March 31, 2018, the University had an average daily invested balance of \$60,533,315.39, and a net average daily balance of \$56,105,955.39. The annualized average yield was 1.45 percent.

University Highlights

University Highlights were provided and spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned.