

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

November 18, 2016

A meeting of the Board of Trustees was convened on November 18, 2016, at 11:30 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. Kristopher Goetz, Vice Chair, presided.

Mr. Burke	Present
Mr. Caulkins	Present
Mr. Dively	Absent
Dr. Gilchrist	Absent
Mr. Goetz	Present
Mr. Hutchinson	Present
Mr. Mito	Present
Ms. Negron	Present

Also present were the following:

Dr. David M. Glassman, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer,
Board of Trustees
Ms. Lynette Drake, Interim Vice President for Student Affairs
Mr. Rob Miller, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary,
Board of Trustees

Executive Session

Mr. Burke moved that the Board of Trustees convene into Executive Session to consider the employment of employees, as permitted by Section 2.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Caulkins seconded the motion.

Commented [JAG1]:

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes

Ms. Negron Yes
Mr. Goetz Yes

Motion carried.

Mr. Hutchinson moved to return to Open Session. Ms. Negron seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke Yes
Mr. Caulkins Yes
Mr. Hutchinson Yes
Mr. Mito Yes
Ms. Negron Yes
Mr. Goetz Yes

Motion carried.

Mr. Caulkins moved to allow Joe Dively to join the meeting by telephone. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke Yes
Mr. Caulkins Yes
Mr. Hutchinson Yes
Mr. Mito Yes
Ms. Negron Yes
Mr. Goetz Yes

Motion carried.

Report from Board Chair

Vice Chair Goetz informed the Board and the audience that two trustees were not in the room at the meeting but for very different reasons. Trustee Dively was injured a few weeks ago in an accident. Vice Chair Goetz, on behalf of the Board of Trustees, wished him the best of luck for a speedy recovery. Trustee Gilchrist, a renown illustrator is being honored this week, and, on behalf of the Board, Vice Chair Goetz offered congratulations on those accolades.

Committee Reports

Executive/Planning Committee

Mr. Goetz presented the report. Mr. Mito, Dr. Glassman, Mr. Caulkins, and Ms. Negron attended the Trustee Training Conference in Chicago on October 27 and reported on the various sessions. Dr. Glassman presented an update from Springfield and from the Marketing and Branding Initiative for external assistance.

Board Relations Committee – No report.

Finance/Audit Committee

Ms. Leigh Moon reported that a Quality Assurance Review is performed on a regular basis. The work has been completed, and the report has been submitted to the State, but the University has not received the final results. Mr. McCann discussed the status of the FY 2017 preliminary budget.

Board Regulations – No report.

Academic and Student Affairs Committee

Mr. Hutchinson reported that the Academic and Student Affairs Committee reviewed and discussed several items. A graduate program in cybersecurity and an undergraduate program in computer technology, both within the School of Technology, have been approved. The Committee also discussed degree programs in health communications and criminal justice. Three items from the Board agenda were discussed: a proposed revision to the Board Regulations to allow the President to negotiate an adjustment to tuition and fees with international institutions, a proposed graduation fee increase of \$15, and a proposed fee increase for students taking courses through the School of Continuing Education. Ms. Michaela Crabtree, a Kinesiology and Sports Studies student, was named EIU's Lincoln Laureate Award recipient with the Lincoln Academy of Illinois. Additional awards mentioned included recognition of EIU on President Obama's Higher Education Honor Roll for Community Service for the last five years, EIU was named a LEAD Institution by NASPA for the last three years, and EIU has received a Military Friendly School designation for the last five years by Victory Media.

Action Items

1. Mr. Burke moved to approve the minutes of the Board Meeting on September 16, 2016. Mr. Hutchinson seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

2. Ms. Goetz moved to release the executive session minutes from the meetings on March 6, 2009, January 18, 2013, April 19, 2013, June 17, 2013, April 25, 2014, June 6, 2014, and November 7, 2014. Ms. Negron seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

3. Mr. Caulkins moved to destroy all tapes of executive session meetings that are 18 months or older. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

4. The proposed revision to the Board Regulation: Section V.J. Tuition and Mandatory Fees, 11. Tuition Rates for International Students in Approved International Partnership Agreements was presented for a first reading.
5. Mr. Dively moved to approve the Contract Renewal and Successor Agreement for Operating Engineers Local #399. The Agreement was ratified on September 21, 2016, and the effective date of the contract is August 1, 2016 through July 31, 2017. There are approximately seven members in the bargaining unit. The Operating Engineer members shall receive a base-rate adjustment equivalent to the base-rate adjustment percentage increase, if any, provided to the class of administrative and professional employees and non-negotiated employees. Mr. Hutchinson seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

6. Mr. Burke moved to approve the Contract Renewal and Successor Agreement for Chicago Regional Council of Carpenters Local #243. The Agreement was ratified on September 19, 2016, and the effective date of the contract is May 1, 2016 through April 30, 2017. There are approximately six members in the bargaining unit. The Operating Engineer members shall receive a base rate adjustment equivalent to the base rate adjustment percentage increase, if any, provided to the class of administrative and professional employees and non-negotiated employees. If an increase is received, the payment shall be in a lump sum not added to the base salary. Ms. Negron seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

7. Mr. Caulkins moved to approve the new degree program in Health Communications. The B.S. in Health Communications program is an interdisciplinary program supported by the Departments of Communication Studies and Health Studies that will focus on how people, individually and collectively, understand and accommodate to health and illness and the role of communication and media in shaping professional health care messages and public acceptance of these messages. It will prepare students to design, evaluate, and implement health communication programs in a variety of health-related settings. Currently there are three such programs in the country and none in the State of Illinois. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

8. Mr. Burke moved to approve the proposed Graduation fee increase of \$15. The fee increase is to cover the annual increased costs for commencement events and related activities. The fee will be effective immediately. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Caulkins	Yes
Mr. Dively	Yes
Mr. Hutchinson	Yes
Mr. Mito	Yes
Ms. Negron	Yes
Mr. Goetz	Yes

Motion carried.

Information Items

President's Report

Dr. Glassman gave an update of the Vitalization Project. The Vitalization Project consists of nine Workgroups, a President's Liaison Subcommittee, and the vice presidents. All members of the task force are working diligently. Workgroups 1-7 submitted preliminary recommendations on November 1; final recommendations are due to the President on December 15th. When preliminary recommendations were submitted, the recommendations were sent to the vice presidents and then to the affected areas through the deans/directors for review and response. The responses then went back to the Workgroups for review and preparation of the final recommendations. With the submission of the final recommendations to the President, Workgroups 1-7 will be finished with their work. Workgroups 8 and 9 will work into the Spring. The process is running smoothly.

Alumni Association Report

Mr. Terry Prillaman, President of the Alumni Association, provided a report. Nineteen board members govern the Alumni Association and manage over \$2 million in assets. The Association assists with alumni events, receptions and other events as needed. The Association identifies opportunities where help can be administered in recruiting undergraduate students. During homecoming weekend, the Alumni Association honored ten alumni, and, during the past year, the Association awarded several scholarships, including the Livingston C. Lord Scholarship, which has been awarded since the 1930s. Mr. Prillaman noted that the Alumni Association provides funding to numerous departments on campus.

Earned Degrees Report

In FY 2016, 2,376 degrees were awarded, a slight decrease from the previous year. Kinesiology and Sports Studies was the largest undergraduate major, and Technology was the largest Master's Degree program. In FY 2016, minorities received 439 degrees, or 18% of the total degrees conferred. Eastern's 6-year graduation rate (IPEDS/NCAA methodology) is 57%.

Reports from Constituencies

Faculty Senate – Dr. Jemie Robertson communicated the Resolution from the Faculty Senate on November 15, 2016. Additionally, Dr. Robertson made two comments which did not get into the Resolution: 1) The Faculty Senate Executive Committee commends Dr. Glassman for his willingness to address in detail concerns raised by faculty, and 2) The Faculty Senate Executive Committee commends Dr. Glassman and all members of the workgroups, including staff and students who have volunteered their time and energy alongside faculty, for their efforts on behalf of the University.

Staff Senate – No report

Student Government – Ms. Witt reported that more than 350 students registered to vote. Recent activities planned by Student Government included Carving Pumpkins with the Prez. The Student VP for Student Affairs is trying to determine what can be done to help the Recognized Student Organizations (RSOs) on campus.

Summary of Purchases \$100,000 - \$249,999

None

FY 2017 Deposit and Investment Report

For the quarter ending September 30, 2016: Operating Funds Investment Performance – The University had an average daily investment balance of \$34,449,953.08 and a net average daily balance of \$30,136,464.42. The annualized average yield was 0.42 percent. Endowment Funds Investment Performance – The Portfolio Market Value as of September 30, 2016 was \$2,461,623.80, which was a 3.16 percent return on investments for the quarter.

FY 2016 Income Producing Contracts

FY 2016 income producing contracts valued at \$10,000 or more totaled \$2,565,005.00 compared to income producing contracts valued at \$10,000 or more in FY 2015 totaling \$3,101,213.00. FY 2016 income producing contracts valued at \$10,000 or less totaled \$193,615.00 compared to income producing contracts valued at \$10,000 or less in FY 2015 totaling \$259,549.00.

University Highlights

University Highlights were provided which spotlighted events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Adjournment

The meeting was adjourned.