

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

June 18, 2012

A meeting of the Board of Trustees was convened on June 18, 2012, at 1:00 p.m. in the Tarble Arts Center, Eastern Illinois University, Charleston, Illinois. Mr. Roger Kratochvil, Chair, presided.

Roll Call

Roll was called:

Mr. Dano	Absent
Mr. Dively	Present
Mr. Goetz	Present
Mr. Hutchinson	Absent
Mr. Kratochvil	Present
Mr. Scherle	Present
Dr. Webb	Present
Mr. Welch	Present

Also present were the following:

Dr. William L. Perry, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Dr. William Weber, Vice President for Business Affairs
Dr. Dan Nadler, Vice President for Student Affairs
Mr. Robert Martin, Vice President for University Advancement
Mr. Rob Miller, General Counsel
Ms. Cynthia Nichols, Director of Civil Rights and Diversity
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Brad Ingram, Board Counsel
Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Mr. Welch moved that the Board of Trustees convene into Executive Session to consider collective negotiating matters as permitted by Section 2.C.2 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes, as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

Dr. Webb moved to return to Open Session. Mr. Scherle seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

Action Items

1. Mr. Welch moved to approve the minutes of the Board Meeting on April 13, 2012. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

2. Executive Session Minutes—Open Meetings Act

No action.

3. Mr. Dively moved to approve the FY13 Budget and the FY14 Budget submission; Mr. Goetz seconded the motion. Dr. Webb amended the motion to approve the FY 13 Budget; Mr. Dively seconded the amendment. The recommended revenue budget for all funds is \$218,347,300 and the recommended expenditure budget for all funds is \$208,540,600. Within

the all-funds budget is a balanced appropriated/income funds budget, with revenues and expenditures both equal to \$109,151,300.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

4. Dr. Webb moved to approve the FY 2014 Budget request. Eastern is requesting a balanced appropriated/income funds budget of \$110,202,000, built under the assumption of status quo general revenue funds. The University's FY 2014 Program Priority Requests (PPRs) total \$10,553,600 for eight initiatives: academic base support, the Center for Clean Energy Research and Education (CENCERE), a new Center for Locally Sustainable Entrepreneurship (CLoSE), deferred maintenance, recruitment and retention in a diverse learning environment, the Student Success Center, a new Student Wellness Center, and technology enhancements. The all-funds FY 2014 budget request totals \$210,366,800 without any new funding for PPRs, \$220,920,400 with the requested PPR funding. Mr. Welch seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

5. Dr. Webb moved to approve depositories for non-appropriated funds. Mr. Dively seconded the motion. There were no new requests. Acquisitions/mergers/name changes include: for Eastern Illinois University Depository -- PNC Bank formerly national City Bank, Springfield, IL and for Peace Meal Program Depositories – First Farmers Bank and Trust, formerly Citizens National Bank, Oakland, IL; First Financial Bank, N.A., formerly Freestar Bank, Pontiac, IL; J. P. Morgan Chase, formerly Bank One, Champaign, IL; PNC Bank, formerly National City, Bloomington, IL; First Financial Bank, N. A., formerly First National Bank, Marshall, IL; First Security Bank, formerly Illini Bank North, Danvers, IL; Sidell State Bank, formerly The First National Bank, Homer, IL; and Busey Bank, formerly First Trust Bank of Shelbyville, Shelbyville, IL.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

6. Mr. Scherle moved to approve the Multi-functional Digital Copy Machine Agreement. Mr. Welch seconded the motion.

Approval is for a prime vendor copier agreement, whereby Konica/Minolta Business Solutions U.S.A., Inc. shall provide the University with multi-functional digital copy machines with pricing based on a per copy charge. All machines shall be network ready and also act as a laser printer, scanner and also have optional faxing capabilities. The agreement includes equipment rental, all maintenance services, toner, repair parts, training and all supplies excluding paper. The agreement shall be for four (4) years beginning July 1, 2012 through June 30, 2016 with the University's option to renew for three (3) additional two-year periods. Option period renewal pricing shall be negotiated.

The recommended vendor is Konica Minolta Business Solutions U.S.A., Inc. Peoria, IL at a cost not to exceed \$325,000.00 per each agreement year. The fund source is appropriated funds and local funds.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

7. Mr. Dively moved to approve the purchase of Electronic Resources for Booth Library for the period July 1, 2012 through June 30, 2013. The recommended vendor is the University of Illinois, CARLI, Champaign, IL at a cost not to exceed \$330,000.00, and the fund source is appropriated funds.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes

Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

8. Mr. Scherle moved to approve the clearing, earth fill, underground piping, concrete foundation and floor for a new Grounds Shop at a cost of \$271,375.00 (general construction of \$246,705.00 and a contingency amount of \$24,670.00). The vendor is Duce Construction Company of Champaign, IL. The fund source is local funds. Mr. Welch seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

9. Mr. Welch moved to approve the purchase of a Learning Management System (LMS) at a cost not to exceed \$650,000.00 for a two-year period of July 1, 2012 through June 30, 2014. The University has an option to renew for four (4) additional two-year periods not to exceed a total of \$2,750,000.00 for all option periods. The LMS program is an on-line tool to be used campus-wide. Mr. Scherle seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

10. Dr. Webb moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase reserves as follows: Student Fee Programs/Services \$75,000, Service Departments \$125,000, Student/Staff Programs/Services \$5,000, Educational Services \$10,000, Public Services \$2,500, Auxiliary Enterprises – Textbook Rental Service \$300,000, Capital Projects—Science Building Renovations (Fee)

\$2,000,000, Capital Projects—Center for Clean Energy Research and Education (CENCERE) \$700,000, Capital Projects—Building Security Upgrades \$2,000,000, Capital Projects—Doudna Glass \$1,000,000, Capital Projects—Grounds Shop \$600,000. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	No
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

11. Mr. Goetz moved to approve the successor agreement for AFSCME Local 981. The tentative agreement for AFSCME was ratified on May 30, 2012 and is effective September 15, 2011 through September 14, 2015. The bargaining unit employees, approximately 178, will receive 1% wage increase for each year of the agreement and year one will include a 1% lump sum payment added to base wages. The estimated cost of the increases effective September 15, 2011--\$64,447, lump sum payment--\$64,447, effective September 15, 2012--\$65,091, effective September 15, 2013--\$65,742, and effective September 15, 2014--\$66,340. Mr. Scherle seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

12. Mr. Welch moved to approve the successor agreement for Carpenters, Local 347. The tentative agreement for Carpenters was ratified on May 17, 2012 and is effective May 1, 2012 through April 30, 2015. The bargaining unit employees, approximately 20, will receive 1% wage increase for each year of the agreement. The estimated cost of the increases effective May 1, 2012--\$12,130, effective May 1, 2013--\$12,500 effective May 1, 2014--\$12,519. Dr. Webb seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes

Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

13. Mr. Welch moved to approve the contract renewal for Painters District Council #58. The collective bargaining agreement is in effect from May 1, 2010 to April 30, 2013, and the parties are in the final year of a three-year agreement which contains a wage opener provision. The parties agreed to a 1% lump sum increase, and the Painters ratified the tentative agreement on June 8, 2012. The bargaining unit, approximately 13 employees, will receive a 1% lump sum payment not added to base wages for year three of the agreement. The estimated cost of the increases effective May 1, 2012 is \$8,658. Dr. Webb seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

14. Mr. Scherle moved to approve the successor agreement for Illinois FOP Labor Council. The tentative agreement was ratified on Friday, June 15, 2012 and is effective July 1, 2012 through June 30, 2015. The bargaining unit employees, approximately 14, will receive 1.25% wage increase for each year of the agreement. The estimated cost of the increases effective July 1, 2012--\$9,318, effective July 1, 2013--\$9,610, and effective July 1, 2014--\$9,900. Mr. Goetz seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

15. Mr. Dively moved to authorize President Perry to offer a three-year contract to Mr. Lee Buchanan, Head Women's Basketball Coach, for the period June 4, 2012, to June 3, 2015. Dr. Webb seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

16. Dr. Webb moved to approve the revisions to the Eastern Illinois University Internal Auditing Charter. The document was reviewed with the Financial and Audit Committee on April 13, 2012 by Ms. Becky Litton, Interim Director of Internal Auditing. Mr. Goetz seconded the motion.

Eastern Illinois University

Office of Internal Auditing Charter

The Office of Internal Auditing (Office) of Eastern Illinois University (University) functions in accordance with the State of Illinois Fiscal Control and Internal Auditing Act (FCIAA). The FCIAA establishes a State Internal Audit Advisory Board who has adopted the Institute for Internal Auditing's (IIA) definition of internal auditing, code of ethics and *International Standards for the Professional Practice of Internal Auditing* which this office adheres to for guidance.

Definition: As defined by the IIA, "Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations." The internal audit function is an integral part of the University's control system. However, the internal audit review and appraisal process does not relieve other University personnel of the responsibilities assigned to them.

Code of Ethics: The Director and staff of the Office are expected to apply and uphold the principles of integrity, objectivity, confidentiality and competency as defined by the IIA.

Authority: The FCIAA requires that the Internal Auditing Director (Director) report to the President and have direct communications with the Board of Trustees (BOT). The FCIAA also requires that all Office staff be free from all operational duties and have complete unrestricted access to all University records, property, electronic media and personnel relevant to the performance of their work.

Responsibility: The Office is responsible for providing the University's administrators and BOT members with information about the adequacy and the effectiveness of the University's system of internal controls and quality of operating performance. To accomplish this responsibility, all institutional activities are subject to audit. The Office also conducts special projects as requested by administration and consulting services that are advisory in nature for the university community. The Office does not do consulting outside of the University.

The scope of internal auditing encompasses examining and evaluating the adequacy and effectiveness of the University's systems of internal control and the quality of operating performance against established standards in carrying out assigned responsibilities.

The Director is generally responsible for the administration of this charter and for functionally directing internal audit activities throughout the University. This includes submitting a flexible two-year audit plan for the President's approval prior to June 30 and reporting to the President by September 30 the status of the completion of the prior year's audits and outstanding issues.

University administrators are responsible for providing internal auditors with timely access to records, personnel, and physical properties which the Director has determined to be relevant and for making sure that prompt, pertinent, and comprehensive responses are made to audit recommendations.

This charter was prepared by the Director and has been reviewed and approved by the following:

_____	_____
Dr. William L. Perry President	Date

_____	_____
Dr. Roger Kratochvil Chairperson of the Board of Trustees	Date

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

17. Mr. Welch moved to approve the "Master of Science in Sustainable Energy" degree program effective Fall 2012. Dr. Webb seconded the motion.

Proposal for the Master of Science in Sustainable Energy

Effective Fall 2012

Synopsis

Provost Blair Lord requests the Board of Trustees' approval to offer a new graduate degree program, the M.S. in Sustainable Energy. This interdisciplinary, research and internship-based program is designed to develop effective leaders and managers for the energy industry. It supports and is supported by the Center for Clean Energy Research and Education (CENCERE), which was created to provide integrative research opportunities for faculty, students, and staff engaged in the study of

clean energy and in the development of local, plant-based energy sources such as those used by the University's Renewable Energy Center.

This proposal has been approved by the departmental and college curriculum committees and by the university-wide Council on Graduate Studies. Subsequent to action by the Board of Trustees, it will be submitted to the Illinois Board of Higher Education for approval.

Program Requirements

Detailed catalog copy for the M.S. in Sustainable Energy is appended to this summary. The program requires students to complete a minimum of thirty-six hours in four key areas: science and technology, business management and communication, policy and economics, and applied research. During their first semester in the program, students are required to enroll in CERE 5953, Sustainable Energy Research. They will work on energy-related research under the guidance of a faculty mentor throughout the program: They are expected to produce a research paper publishable in their discipline, and at the end of the program, to present their findings to a committee of three graduate faculty members. CERE 5983, Sustainability Practicum, will make the Renewable Energy Center and the Office of Sustainability-- Eastern's "living laboratories"--available to them, so that they may experience energy conversion, production, and conservation first hand. At the conclusion of the practicum, students will be expected to document the flow of materials, energy, information, and staff involved in these operations. This coupling of research with internship experiences that require students to put their academic knowledge to the test in a real-world setting is an extremely effective educational practice.

Upon completion of the M.S. in Sustainable Energy, students will:

1. Understand the sciences and technology related to energy production, conversion, utilization, and conservation.
2. Understand the economic, environmental, and policy impact of sustainable energy practice for a sustainable society.
3. Apply basic business, economic, and technology management principles to energy-based research and problem-solving.
4. Demonstrate effective research and communication skills.

Administration and Instruction

The M.S. in Sustainable Energy will be coordinated by Dr. Peter Ping Liu, Professor in the School of Technology and Director of CENCERE. An interdisciplinary faculty committee will provide additional oversight of the curriculum, instruction, and student success, while an external advisory board of business and industry leaders will help ensure that graduates meet employer expectations. Instruction and research experiences will be provided by tenured or tenure-track faculty in the departments of Biological Sciences, Chemistry, Communication Studies, Economics, English, Geology-Geography, Physics, Political Science, the School of Business, and the School of Technology. Their abbreviated credentials are appended to this summary.

Demand and Viability

The M.S. in Sustainable Energy will prepare graduates to address documented state and national needs for energy managers in business, government, and the non-profit sector. In a March 2012 study of employment in green goods and services-2010, the Bureau of Labor Statistics reported that there were 3.1 million "green jobs," defined as those "found in businesses that produce goods and provide

services that benefit the environment or conserve natural resources” (<http://www.bls.gov/news.release/ggqcew.nr0.htm>). According to a 2011 report from the Brookings Institution, the clean economy added half a million jobs between 2003 and 2010, outperforming the nation as a whole during the recession. (<http://www.brookings.edu/research/reports/2011/07/13-clean-economy>).

While the University of Illinois and Southern Illinois University at Carbondale offer graduate programs in Bioenergy and in Advanced Energy and Fuels Management, respectively, the M.S. in Sustainable Energy’s combination of science, management, *and* technology will uniquely prepare graduates to meet the demands of the workplace. The proposed program is expected to enroll ten students in its first year, growing to forty majors by 2017.

Cost

Approximately \$50,000 will be required to initiate the program. This money, which will provide clerical support, a graduate assistant, and the coordinator’s summer stipend, will be reallocated from existing college and department budgets. Once the program is fully operational, reallocated funds and external grants will cover the annual costs for instruction, administration, graduate assistantships, and equipment, projected to total \$420,000. Classes and laboratories will be conducted in existing facilities on campus and at the Renewable Energy Center (REC). However, groundbreaking for a new 4,300-square-foot research facility, to be located immediately north of the REC, is scheduled to take place in Fall 2012.

Relationship to Institutional and Statewide Goals

With its focus on applied, integrative learning, the proposed M.S. in Sustainable Energy supports the Academic Excellence goal of Eastern’s new Strategic Plan, as well as its ongoing mission to offer students a “superior education” culminating in graduates’ ability to think critically, communicate clearly, and behave as responsible citizens and leaders. Because of its focus on energy research, conservation, and management, it also supports Goal 4 of *The Illinois Public Agenda*, which focuses on strengthening economic development in the state. In conjunction with the Renewable Energy Center and the Center for Clean Energy Research and Education, this degree program will help secure Eastern Illinois University’s reputation as a leader in sustainable energy education, research, and application.

Catalog Description **Master of Science in Sustainable Energy**

Center for Clean Energy Research and Education (CENCERE)
Eastern Illinois University

Degree: Master of Science
Major: Sustainable Energy
Contact: Peter Ping Liu, PhD D, PE, OCP, CQE and CSTM, Director
Phone: 217-581-6267
Email: pliu@eiu.edu
Web: www.eiu.edu/energy/graduate.php

Graduate Faculty:

Peter Ping Liu, Director, Center for Clean Energy Research and Education

Ashley, J.; Borzi, M.; Canam, T.; Cornebise, M.; Daniels, S. ; Fredrick, T. ; Gaines, K.; Ghent, L.; Hendrickson, R.; Hoerschelmann, O.; Janssen, C.; Laingen, C.; Liu, P.; McGuire, M.; Noll, C.; Periannan, G.; Ringuette, D.; Sheeran, D.; Upadhyay, M.; Wang, Z.; Willems, J.

Contributing Departments/Schools:

- Department of Biological Sciences
- Department of Chemistry
- Department of Communication Studies
- Department of Economics
- Department of English
- Department of Geology/Geography
- Department of Physics
- Department of Political Science
- School of Business
- School of Technology

Program Mission:

The purpose of the Master of Science in Sustainable Energy degree program is to enable students to develop advanced knowledge and skills in order to become leaders and managers in the energy industry. Specifically, students will:

- Demonstrate an understanding the sciences and technology related to energy production, conversion, utilization and conservation.
- Demonstrate an understanding of the economic, environmental and policy impact of a sustainable energy practice for a sustainable society.
- Develop the research and communication abilities to be effective leaders in the energy industry.

Admission Requirements:

To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (see “Admission to Degree and Certificate Programs”). In addition to the published university graduate degree status requirements, the Center for Clean Energy Research and Education (CENCERE) requires that applicants demonstrate the following:

- A bachelor's degree from an accredited institution
- A minimum undergraduate GPA of 2.75
- A GRE or GMAT score
- Relevant experience and desire to work in the energy industry
- For international students, an acceptable English proficiency established by the university

Provisionally admitted students may be required to complete course work in related fields to meet admission requirements established by the Program Advisory Board.

Degree Requirements:

Degree requirements include those outlined for the master's degree by the Graduate School (see "Requirements for the Master's Degree"). Students are required to complete the following courses:

Science Cluster		
1. BIO 5333 Bioenergy and Bioresources (option for BIO and CHM majors)	1. BIO 5203 Environmental and Biological Sustainability (option for non-BIO majors)	3 hours
2. CHM 5007 Energy Chemistry		3 hours
3. PHY 5233 Energy and the Environment		3 hours
4. TEC 5533 Biomass Gasification		3 hours
Technology Management Cluster		
5. TEC 5103 Science and Technology of Leadership	5. MBA 5680 Organizational Behavior and Group Dynamics	3 hours
6. TEC 5133 Total Quality Systems	6. MBA 5660 Operations Management	3 hours
7. MBA 5001 Business Operations in Sustainable Energy Facilities		3 hours
Policy and Economics		
8. PLS 5843 Seminar in Public Policy	8. ECN 5411 Seminar in Natural Resources and Environmental Economics	3 hours
Research Methods		
9. TEC 5143 Research in Technology		3 hours
Communication		
10. CMN/ENG 5260 Communication in Science and Technical Organizations		3 hours
Research and Experience		
11. CERE 5983 Sustainability Practicum		3 hours
12. CERE 5953 Sustainable Energy Research		3 hours
Total		36 hours

Certification of Comprehensive Knowledge: All students are required to successfully pass a written comprehensive examination prior to the completion of the graduate degree.

Faculty Supporting the M.S. in Sustainable Energy:

Biological Sciences

Thomas Canam (Assistant Professor) <http://www.eiu.edu/biology/canam.php>

Dr. Canam's research focuses on using plants for bioenergy and bioproduct applications, including using biotechnology to tailor plant traits for specific applications, such as bioethanol production, and using bacteria and fungi as pretreatment agents of agricultural residues destined for biomass-to-bioenergy processes, such as gasification.

Karen Gaines (Associate Professor and Chair)

http://ux1.eiu.edu/~kfgaines/curriculum_vitae.html

Dr. Gaines' research interests primarily focus on wildlife toxicology at the landscape level. Much of her work involves developing spatial models that predict how different wildlife species may be exposed to contaminants such as radionuclides, metals and organics and how that may impact environmental health.

Andrew Methven (Professor) <http://www.eiu.edu/biology/methven.php>

Dr. Methven's current research program is examining the distribution of the mushroom genus *Lactarius* in the Western Hemisphere, the utilization of biological species concepts in systematics studies of fleshy fungi, and the application of molecular techniques to population studies and mycogeography in the mushroom genus *Flammulina*.

Chemistry

Mark McGuire (Professor) http://www.eiu.edu/eiuchem/Welcome_Faculty_Mark_McGuire.php

Dr. McGuire's research, funded by the Petroleum Research Fund of the American Chemical Society, focuses on promoting photoassisted H-atom transfer reactions in order to catalyze chemical transformations using visible light—i.e., constructing solar cells that are capable of using sunlight to provide the energy for chemical synthesis (*i.e.*, artificial photosynthesis).

Gopal Periyannan (Assistant Professor)

http://www.eiu.edu/eiuchem/Welcome_Faculty_Gopal_Periyanan.php

Dr. Periyannan's research focuses on the structure and the mechanistic aspects of Zn-metalloenzymes in order to understand their physiological function and their role in disease development.

Zhiqing Yan (Assistant Professor) <http://www.ux1.eiu.edu/~zyan/>

Dr. Yan's research focuses on organic chemistry and molecular recognition, computational design and organic synthesis of host molecules with cavity, studies of non-covalent interactions between host and guest molecules, studies of the effects of encapsulation toward chemical reactivity and selectivity.

Communication Studies

Claudia Janssen (Assistant Professor)

<http://www.eiu.edu/commstudies/faculty.php?id=cijanssen>

Dr. Janssen's expertise lies in the areas of organizational rhetoric, public relations, crisis communication, and remembrance. Her current research focuses on corporate ties to historical injustices within present discourses of reconciliation.

Economics

Mukti Upadhyay (Professor and Graduate Coordinator) <http://ux1.eiu.edu/~mpupadhyay/>

Dr. Upadhyay's research and teaching interests focus on the economics of developing countries.

English

Terri Fredrick (Associate Professor) <http://www.eiu.edu/english/faculty.php?id=tafredrick>

Dr. Fredrick teaches courses in professional writing and composition; she also coordinates the department's internship program. Her research interests are in service learning, writing classroom pedagogy, and workplace writing.

Geology/Geography

Chris Laingen (Assistant Professor) <http://ux1.eiu.edu/~crlaingen/HomeDocs/LaingenCV.pdf>

Dr. Laingen's research and teaching interests are in regional land use change analysis, specifically rural and agricultural land change in the conterminous U.S.

Physics

Steven Daniels (Professor and Chair) <http://www.eiu.edu/~physics/faculty.php?id=swdaniels>

Dr. Daniels' research focuses on optics and lasers, particularly light polarization and thin film deposition.

Political Science

Ryan Hendrickson (Professor and Graduate Coordinator)

http://www.eiu.edu/polisci/faculty_ryan_c_hendrickson.php

Dr. Hendrickson's research and teaching focuses on international policy especially regarding the North Atlantic Treaty Organization.

Technology

Rendong Bai (Assistant Professor) <http://www.eiu.edu/~tech/facultyandstaff.php?id=rbai>

Dr. Bai's research interests include green computer and sustainable technologies, mobile wireless networks, and quality control.

Jerry Cloward (Assistant Professor) <http://www.eiu.edu/tech/personnel.php?id=jcloward>

Dr. Cloward's research interests include biomass gasification and green building.

Peter Liu (Professor) <http://ux1.eiu.edu/~pliu/ping.html>

Dr. Liu directs the Center for Clean Energy Research and Education. His research focuses on materials recycling, failure analysis, renewable energy, biomedical materials and devices.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

18. Dr. Webb moved to approve the location of the Center for Clean Energy Research and Education building to be immediately north of the newly commissioned Renewable Energy Center. The site is located near the intersection of 18th Street (Illinois Route 130) and Edgar Drive. Groundbreaking for the 4,300 square-foot building is scheduled to take place in the Fall of 2012. Mr. Scherle seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

19. Mr. Dively moved to approve the revisions to the Code of Ethics for Tarble Arts Center. Dr. Webb seconded the motion.

CODE OF ETHICS

Tarble Arts Center
Eastern Illinois University

Governance

Museum governance in its various forms is a public trust responsible for the institution's service to society. The governing authority protects and enhances the museum's collections and programs and its physical, human, and financial resources. The governing authority ensures that all these resources support the museum's mission, respond to the pluralism of society, and respect the diversity of the natural and cultural common wealth.

To this end, Eastern Illinois University (hereinafter referred to as the University) will strive to ensure that:

- all those who work for or on behalf of the Tarble Arts Center (hereinafter referred to as the Center) understand and support its mission and public trust responsibilities
- the Tarble Arts Center advisory board members understand and fulfill their advisory trusteeship and act corporately, not as individuals
- the Center's collections and programs and its physical, human, and financial resources are protected, maintained, and developed in support of the Center's mission
- the Center staff is responsive to and represents the interests of society
- the University strives to maintain a relationship with staff in which shared roles are recognized and separate responsibilities respected
- working relationships among employees and volunteers are based on equity and mutual respect
- professional museum standards and practices inform and guide the Center's operations
- the Center's policies are articulated and prudent oversight is practiced
- governance of the Center promotes the public good rather than individual financial gain.

Collections

The distinctive character of museum ethics derives from the ownership, care, and use of objects representing the world's cultural common wealth. This stewardship of collections entails the highest public trust and carries with it the presumption of care, documentation, accessibility, and responsible disposal.

To this end, the Center will strive to ensure that:

- collections in its custody support its mission and public trust responsibilities
- collections in its custody are protected, secure, unencumbered, cared for, and preserved
- collections in its custody are accounted for and documented
- access to the collections and related information is permitted and regulated
- acquisition, disposal, and loan activities are conducted in a manner that respects the protection and preservation of the collection objects and discourages illicit trade in such materials
- acquisition, disposal, and loan activities conform to its mission and public trust responsibilities
- disposal of collections through sale, trade, or research activities is solely for the advancement of the Center's mission. Proceeds from the sale of collection objects are to be used consistent with the established standards of art museums and in accordance with applicable state laws, but in no event shall they be used for anything other than acquisition or direct care of collections. Deaccessioning and disposal from the Center's permanent collection must never be for the purpose of providing financial support or

benefit for other goals of the University or the Eastern Illinois University Foundation. In no event should the funds received from disposal of a deaccessioned work be used for operations or capital expenditures.

- the unique and special nature of human remains and funerary and sacred objects is recognized as the basis of all decisions concerning such collections
- collections-related activities promote the public good rather than individual financial gain.

Programs

Museums serve society by advancing an understanding and appreciation of the natural and cultural common wealth through exhibitions, research, scholarship, publications, and educational activities. These programs further the museum's mission and are responsive to the concerns, interests, and needs of society.

To this end the Center will strive to ensure that:

- programs support its mission and public trust responsibilities
- programs are founded on scholarship and marked by intellectual integrity
- programs are accessible and encourage participation of the widest possible audience consistent with its mission and resources
- programs respect pluralistic values, traditions and concerns
- revenue-producing activities and activities that involve relationships with external entities are compatible with the Center's mission and support its public trust responsibilities
- programs promote the public good rather than individual financial gain.

Staff and Professional Conduct

In addition to adhering to the codes of conduct prescribed by the University's Internal Governing Policies, related University bargaining units' contracts, and codes of conduct prescribed by the State of Illinois, it is recognized that there are also codes of conduct specific to the professional staff of the Center. Specifically:

- the Center's professional staff provides artistic leadership to the community and participates in community artistic affairs as approved by the Director so long as there is no conflict of interest. Participation on boards and committees of community arts organizations is part of the public-service responsibility of the Center's staff, so long as such participation does not involve a conflict of interest in fundraising, artistic affairs, or any other part of the individual staff member's responsibilities to the Center or to Eastern Illinois University.
- the Center's professional staff must not use his or her influence or position for personal gain. The staff members must not function as a commercial dealer in works of art nor be party to the recommendation for purchase by museums or collectors of works of art in which the staff has any undisclosed financial interest. The staff must not accept any commission or compromising gift from any seller or buyer of works of art. In their capacity of representatives of the Tarble Arts Center, the staff must not provide any statement as to the monetary value, authenticity, or attribution of a work of art.
- for members of the Center's professional staff who collect art, extraordinary discretion is required

to assure that no conflict of interest arises between the staff member's personal collecting activity and the concerns of the Center. To avoid any such conflict of interest, the Center's Collections Committee must be granted the first option to acquire the work or works in any case where the art in question might be acquired for the Center per current collections policies. To avoid compromising the position of the staff and the Center regarding gifts of works of art to the staff by artists whose work is or may be shown or acquired by the Center, such gifts should only be accepted in special circumstances and with full disclosure to the Collections Committee. To avoid any conflict of interest, the Center's Collections Committee must be granted the first option to obtain such gifts if the work or works in question might be acquired for the Center per current collections policies.

Approved by the Tarble Arts Center Advisory Board, 25 October 2011
Approved by the Board of Trustees, Eastern Illinois University, 18 June 2012

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

20. Mr. Welch moved to approve the 2013 Board Meeting Calendar: Friday, January 18, 2013, Friday, March 1, 2013, Friday, April 19, 2013, Monday, June 17, 2013, Friday, September 27, 2013, and Friday, November 15, 2013. All meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois, unless other notice is given. Dr. Webb seconded the motion.

Roll was called and the vote was as follows:

Mr. Dively	Yes
Mr. Goetz	Yes
Mr. Scherle	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Kratochvil	Yes

Motion carried.

Information Items

President's Report

Dr. Perry asked Dr. Blair Lord to deliver a report about academic excellence, as it relates to the Strategic Plan. Dr. Lord highlighted four points under the subject of academic excellence. He provided information on accreditations; faculty, including some of the awards they have received; student achievements; and curricular revitalization.

Report from Board Chair

Mr. Kratochvil shared some memories of his first visit to campus after being named to the Board of Trustees in August of 2004. He suggested that other board members also make occasional visits to campus, in order to see all the positive activities that are taking place daily.

Committee Reports

Executive/Planning Committee – No report.

Board Relations Committee – No report.

Finance/Audit Committee – No report.

Board Regulations – No report.

Academic and Student Affairs Committee – Mr. Welch provided a brief report on a conference he recently attended, the National Conference of the National Center for the Study of Collective Bargaining in Higher Education and the Professions.

Reports from Constituencies

Student Government – No report.

Faculty Senate – No report.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Duce Construction Co. Champaign, IL	Sidewalk construction and repair	3	\$245,509.00
Mostardi Platt Environmental Oak Brook, IL	Environmental consulting services	(B)	\$240,000.00
SWS Environmental Svcs.	Hazmat removal services	(C)	\$120,761.36
Grunloh Construction, Inc. Effingham, IL	Life Science and Life Science Annex drainage improvements	2	\$179,389.00
Meadowbrook Meat Co. Atlanta, GA	Resale food items	(A)	\$160,000.00
Kiefer Specialty Flooring Lindenhurst, IL	Furnish and install rubber flooring for McAfee gymnasium	5	\$175,780.00

Veolia ES Solid Waste Midwest, LLC Charleston, IL	Garbage and trash disposal	(D)	\$150,000.00
KAM Services Mattoon, IL	Asbestos abatement	(E)	\$150,000.00
City of Charleston	Fire protection and fire truck purchase installment	(A)	\$350,000.00
EBSCO Industries, Inc. Cary, IL	Periodicals	(A)	\$725,000.00
McGraw-Hill Companies Blacklick, OH	Textbooks for rental	(A)	\$520,000.00
MPS Von Holtzbrinck Publishing Atlanta, GA	Textbooks for rental	(A)	\$200,000.00
John Wiley & Sons, Inc. Hoboken, NJ	Textbooks for rental	(A)	\$90,000.00
Pearson Education Livonia, MI	Textbooks for rental	(A)	\$820,000.00
Cengage Learning Cincinnati, OH	Textbooks for rental	(A)	\$600,000.00
Cellco/Verizon Basking Ridge, NJ	Cell Phone Services	(F)	\$110,000.00
Foster Brothers Wood Products, Inc. Auxvasse, MO	Wood chips	(G)	\$1,300,000.00

- (A) Sole Source, per Section 526.025 of the Illinois Procurement Code.
- (B) Quality Based Selection
- (C) Change order #1 resulting in a \$71,206.36 increase to January 2012 purchase order; due to estimation error in amount of hazardous materials to be removed
- (D) Renewal year two of option period two with additional two-year period options
- (E) Renewal option period seven includes 4% increase over last year
- (F) Change Order #1 resulting in \$30,000.00 increase in fiscal year 2012 purchase order; due to the addition of Athletics to the contract
- (G) Renewal year two of a four and one-half year agreement

University Highlights

Dr. Perry noted that EIU was listed in the Princeton Review's 'Green Colleges' guide. He also pointed out that EIU earned Tree Campus USA status for the second consecutive year. In addition, Dr. Perry was pleased to be in attendance at the OVC Hall of Fame induction for Coach Bob Spoo.

Adjournment

Meeting was adjourned.