

### III. ACTION ITEMS

#### A. **Approval of Minutes**

June 5 – 6, 2006 Board Retreat

June 26, 2006 Finance Committee Meeting

June 26, 2006 Board Meeting

August 25, 2006 Board Meeting

## **B. Executive Session Minutes – Open Meetings Act**

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

### **C. EIU Foundation Records Confidentiality Amendment**

The Foundation has an ongoing relationship with the University and assists in developing and encouraging private support of the University and its mission, and in pursuance thereof the University and Foundation have entered into a Master Contract under which, among other things, the University has agreed to provide the Foundation with University services, facilities, and resources as agreed upon by the parties from time to time.

Records of the Foundation are from time to time stored in paper, electronic, or other form on the premises of the University or in its storage facilities in order to enhance the accessibility of such records to University staff having authorized access thereto for purposes approved by the Foundation; and these records include those that the Foundation considers confidential, including but not limited to non-public information about donors and prospective donors, non-public internal records of the Foundation, and proprietary strategic and competitive information.

Therefore, the University and the Foundation wish to amend its Master Contract to better document and define the ownership, control, and status of Foundation records by adding a new paragraph 14 as follows:

#### **14. Foundation Records**

a. Records of the Foundation, including but not limited to non-public information about donors and prospective donors, non-public internal records of the Foundation, and proprietary strategic and competitive information, stored from time to time in paper, electronic, or other form on the premises of the University or in storage facilities of the University shall at all times retain their character as private property of the Foundation and shall be under the control of the Foundation.

b. For Ten Dollars and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the University hereby leases to the Foundation, and the Foundation hereby leases from the University, the storage space from time to time occupied by Foundation records of all descriptions from time to time on University premises or in University storage facilities.

c. The University agrees that it shall not release, publish, or disclose the contents of such records without the prior written consent of the Foundation; and that it will use its best efforts to protect such records from loss, theft, and unauthorized access, copying, use, or modification.

**C. EIU Foundation Records Confidentiality Amendment (Cont.)**

d. In the event of any attempt by a third party to access or compel the University to release such records, or any portion thereof, contrary to the terms of this agreement, including but not limited to a request under any freedom of information act, the University agrees that immediately, and prior to complying with any such request, it will notify the Foundation of the existence, terms, and circumstances surrounding such request and consult with the Foundation on the advisability of taking legally available steps to resist or narrow such request, or to secure the confidentiality of such records in the hands of any party to whom they may be disclosed.

**It is recommended that the Board of Trustees approve this Amendment and authorize the President to execute the appropriate document on behalf of the Board.**

**D. Adoption of Open Meeting Attendance Procedures [Final Reading]**

The Open Meetings Act (5 ILCS 120/1.10) was amended by Public Act 94-1058 to expand the definition of “meeting” to include any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication of a majority of a quorum of the members of a public body held for the purpose of discussing public business; require a quorum to be physically present at the location of the open meeting; and to allow members to attend a meeting by video or audio conference pursuant to rules established by the public body.

In order to comply with Public Act 94-1058, the Board of Trustees Regulations Section I, Board Procedures, paragraph F, Board Meetings, is amended by adding a new paragraph 6:

6. Attendance

a. As long as a quorum of members of the Board is physically present, the Board may allow a member to attend a meeting by video or audio conference if the member is prevented from physically attending because of (i) a personal illness or disability, (ii) employment purposes or other Board business, or (iii) a family or other emergency.

b. If a member wishes to attend a meeting by video or audio conference, the member must notify the Board Chair or other presiding officer before the meeting unless advance notice is impractical.

c. At the beginning of the meeting, the Board shall vote to approve or disapprove the member’s attendance by video or audio conference.

d. The Board minutes shall record whether members are physically present or present by means of video or audio conference.

**It is recommended that the Board of Trustees approve this amendment to the Board of Trustees Regulations Section I, Board Procedures, paragraph F, Board Meetings, in compliance with Public Act 94-1058.**

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#### IV. INFORMATION ITEMS

##### A. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Petroleum Traders Corp.	Annual supply of gasoline for use in University vehicles	A	\$200,000
Henneman, Raufaisen & Associates, Inc.	Design services for fire protection systems for Andrews & Lawson Halls	B	\$218,900
Computer Associates	Enterprise server software maintenance	C	\$151,479
Advanced Microelectronics, Inc.	Service agreement renewal for microcomputer maintenance	A	\$132,080
Allied Waste Services	Garbage collection and disposal service	A	\$160,000
United Laboratories	Chemicals for cooling tower maintenance	A	\$172,000
Grunloh Construction, Inc.	Construction of Alumni Plaza	4	\$101,200

<sup>A</sup> Option year renewal of original contract.

<sup>B</sup> Vendor selection was made in accordance with the Quality Based Selection (QBS) Act.

<sup>C</sup> Sole source purchase per Section 526.2025 of the Higher Education Procurement Rules.

**B. FY 2006 Deposit & Investment Report**

**Eastern Illinois University  
Deposit and Investment Report  
For the Three Months Ending June 30, 2006**

**Operating Funds Investment Performance:**

Average Daily Cash Balance	\$ (1,908,701.40)
Average Daily Invested Balance	<u>54,909,926.79</u>
Net Average Daily Balance	<u>\$53,001,225.39</u>
Total Interest Earned on Investments	\$ <u>623,144.25</u>
Percentage of Net Average Daily Balance Invested	<u>103.60%</u>
Annualized Average Yield	<u>4.72%</u>
Benchmark – 90 Day Treasury Bill	<u>4.80%</u>
Total Market Value of Investments	<u>\$25,630,971.35</u>

Description	Cost
FHLB	\$ 1,999,375.00
FHLB	995,937.50
FHLB	812,825.00
FHLB	1,000,000.00
FHLMC	1,000,000.00
FHLB	999,375.00
Prime Fund MMKT	18,884,085.35

EIU Investment is primarily in the Illinois Funds. Investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc.), Money Market Funds, Depository Accounts and Commercial Paper, earning rates range from 3.00% to 5.05%.

**Endowment Funds Investment Performance:**

Portfolio Market Value March 31, 2006	\$521,066.87
Interest and Dividends Income Reinvested	3,343.42
Change in Value of Investments	(8,883.30)
Portfolio Market Value June 30, 2006	<u>\$515,526.99</u>
Total Return on Investments for the Quarter	<u>(1.06)%</u>

**Endowment Funds Asset Allocation (as of June 30, 2006):**

**Schwab Institutional Brokerage Account:**

	Market Value
Equity Funds:	
Vanguard 500 Index	\$ 65,363.95
Vanguard Value Index	31,036.96
Vanguard Mid-Cap Index	36,157.77
Vanguard Small-Cap Index	19,581.54
Vanguard Developed Index	83,508.66
Vanguard Emerging Markets	56,743.97



## B. FY 2006 Deposit & Investment Report (Cont.)

Pimco Commodity Real Return	6,893.74	
DFA US 6-10 Value	10,032.23	
DFA International Small Company	<u>44,508.56</u>	
Total Equity Funds		\$353,827.38
Bond Funds:		
Vanguard Total Bond Market Index	\$70,364.04	
Vanguard Inflation Protected Securities	<u>70,379.71</u>	
Total Bond Funds		140,743.75
Other Funds:		
Ishares TR Goldman Sachs	\$ 7,761.00	
Streettracks Wilshire REIT index	<u>10,713.18</u>	
Total Other Funds		18,474.18
Cash Funds:		
Schwab Money Market Fund		<u>2,481.68</u>
Total Schwab Institutional Brokerage Account:		<u>\$515,526.99</u>

**B. FY 2006 Deposit & Investment Report (Cont.)**

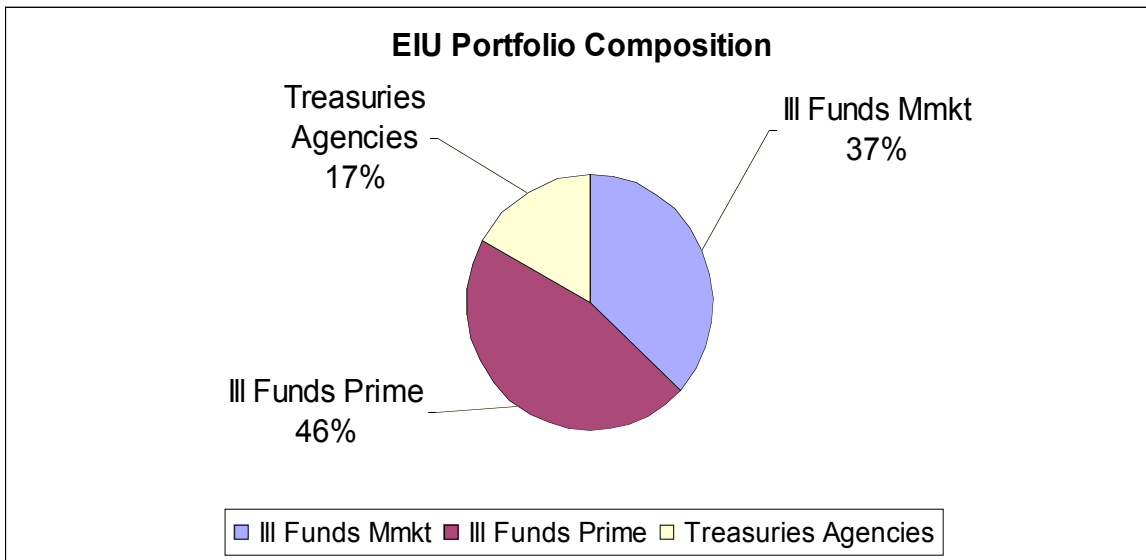
**Eastern Illinois University  
Deposit and Investment Report  
For the Fiscal Year Ending June 30, 2006**

**Operating Funds Account Balances as of June 30, 2006**

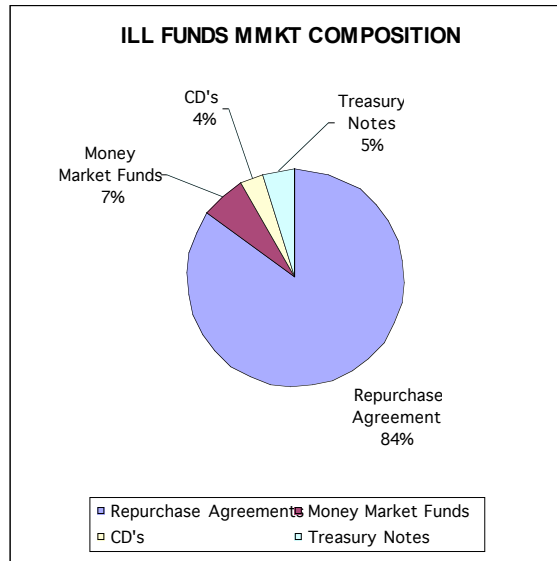
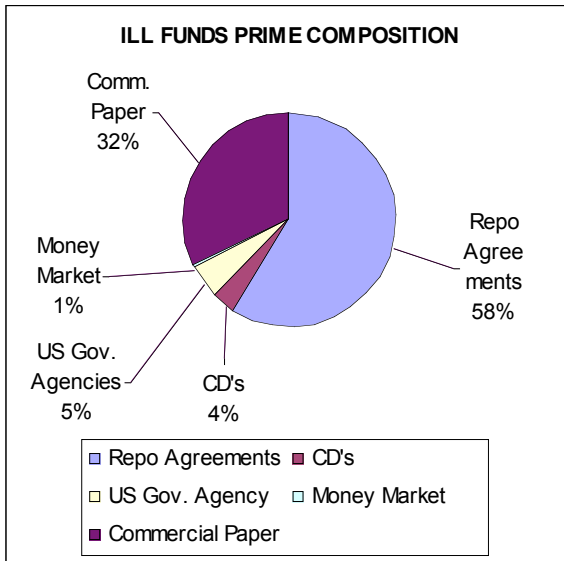
Investments at Market Value	\$ 6,746,886.00
The Illinois Funds Prime Fund	\$ 18,884,085.35
First Mid-Illinois Account	\$ 21,712.47
The Illinois Funds Money Market Account	\$ 15,223,358.99

**Operating Funds Investment Performance:**

Average Daily Book Balance Cash	\$( 3,325,423.26)
Average Daily Invested Balance	<u>49,232,976.19</u>
Net Average Daily Balance	<u>\$45,907,552.93</u>
Percentage of Net Average Daily Balance Invested	107.24%
Total Interest Earned on Investments	\$ 1,958,770.86
Annualized Average Yield	4.27%
Benchmark – 90 Day Treasury Bill	4.13%



**B. FY 2006 Deposit & Investment Report (Cont.)**



\* EIU Investment is primarily in the Illinois Funds. Investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc.), Money Market Funds, Depository Accounts and Commercial Paper, earning rates range from 3.00% to 5.05%.

**Endowment Funds Investment Performance:**

Portfolio Market Value June 30, 2005	\$ 456,373.20
Interest and Dividends Income Reinvested	17,793.80
Change in Value of Investments	<u>41,359.99</u>
Portfolio Market Value June 30, 2006	<u>\$ 515,526.99</u>
 Total Return on Investments for the Fiscal Year Ending June 30, 2006	 12.40%

**Schwab Institutional Brokerage Account:**

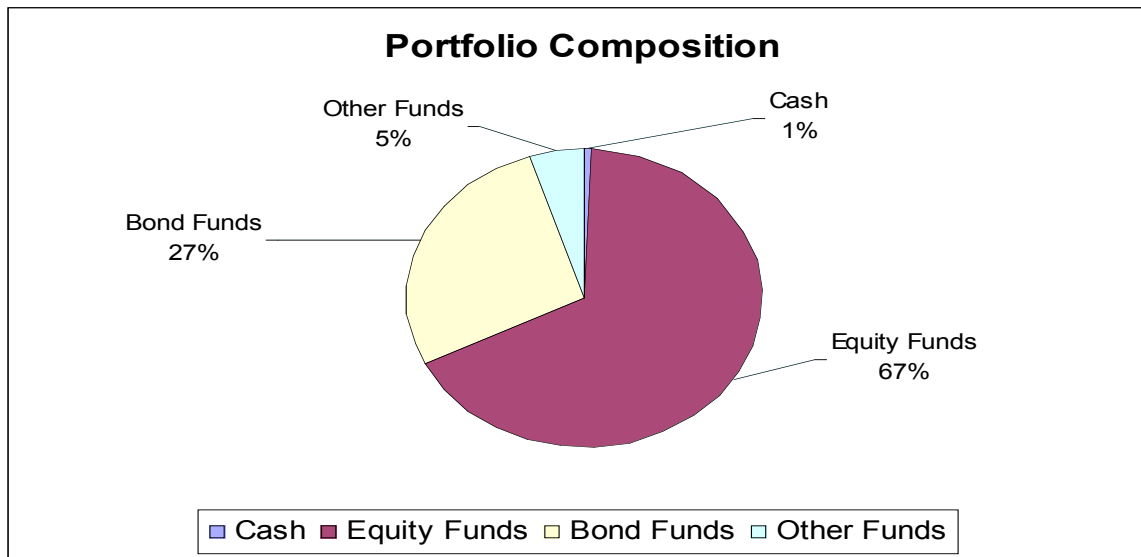
**Endowment Funds Asset Allocation (as of June 30, 2006):**

	<u>Market Value</u>	<u>Yield</u>	<u>Benchmark</u>	
Equity Funds:				
Vanguard 500 Index	\$ 65,363.95	8.5	8.6	
Vanguard Value Index	31,036.96	12.3	12.5	
Vanguard Mid-Cap Index	36,157.77	14.4	14.6	
Vanguard Small-Cap Index	19,581.54	13.8	13.9	
Vanguard Developed Index	83,508.66	26.8	26.6	
Vanguard Emerging Markets	56,743.97	33.2	35.5	
Pimco Commodity Real Return	6,893.74	0.00	18.1	
DFA US 6-10 Value	10,032.23	19.8	14.6	
DFA International Small Company	<u>44,508.56</u>	28.0	31.2	
Total Equity Funds				\$ 353,827.38

## B. FY 2006 Deposit & Investment Report (Cont.)

Bond Funds:				
Vanguard Total Bond Market Index	\$70,364.04	(1.0)	(0.8)	
Vanguard Inflation Protected Securities	70,379.71	0.0	(1.7)	
Total Bond Funds				140,743.75
Other Funds:				
Ishares TR Goldman Sachs	\$ 7,761.00	0.00	33.7	
Streettracks Wilshire REIT index	10,713.18	0.00	22.0	
Total Other Funds				18,474.18
Cash Funds:				
Schwab Money Market Fund	2,481.68	3.5	3.9	<u>2,481.68</u>
Total Schwab Institutional Brokerage Account:				<u>\$ 515,526.99</u>

A yield of 0.00 indicates reallocation to a new fund during the fiscal year.



**C. Report from the Office of Civil Rights**

Ms. Cynthia Nichols, Director of Civil Rights and Diversity will report information to the Board.

**D. Summer/Fall Enrollment Report**

Information will be presented at the meeting.

## **E. President's Report**

- Report from Student Affairs

- Construction Report

## **F. Report from Board Chair**



## **G. Committee Reports**

### **Finance/Audit Committee**

Mr. Bill O'Rourke

Dr. Robert Webb

### **Board Relations Committee**

Mr. Roger Kratochvil

Mr. Don Yost

### **Executive/Planning Committee**

Mr. Leo Welch

Dr. Robert Webb

Mr. Roger Kratochvil

Mr. Bill O'Rourke

### **Academic and Student Affairs Committee**

Mr. Leo Welch

Ms. Julie Nimmons

Ms. Amanda Raz

## **H. Reports from Constituencies**

Faculty Senate – Dr. Assege HaileMariam

Student Government – Mr. Sean Anderson

## I. University Highlights

### AROUND CAMPUS

**Film festival to honor Burl Ives.** The Embarras Valley Film Festival, featuring the films of EIU alumnus Burl Ives, will take place Sept. 20-23 on the EIU campus and at the historic Will Rogers Theatre in Charleston. Among the films to be shown are “Desire Under the Elms,” “The Big Country” (for which Ives earned a Best Supporting Actor Oscar in 1958) and “Cat on a Hot Tin Roof” (in which Ives played “Big Daddy”). The Tarble Arts Center will host a conference, “Burl Ives and American Film of the 1950s,” exploring Ives as a person, a musician and an actor. Related exhibits will be displayed at Booth Library and the Tarble, and an Ives documentary will be produced after the festival.

**Web-based system aims to teach freshmen about risks of alcohol.** EIU officials are addressing the issue of first-year-student drinking by implementing a new mandatory online alcohol-education program. EIU is the first institution in Illinois to use AlcoholEdu for incoming freshman students and their parents, said Dan Nadler, vice president for student affairs. He believes the Charleston campus to be among good company. “Basically, from the outset, AlcoholEdu has been marketed to the leading universities in the country,” he said. President Lou Hencken said he is pleased that the university is addressing a major problem that affects most university and college campuses. “Results at other campuses have been very positive, and we trust Eastern will reap similar benefits,” Hencken said.

**Construction workers’ contributions recognized.** The hundreds of construction workers – EIU employees and outside contractors – working on many campus projects this summer were honored with a Construction Appreciation Luncheon on Aug. 3. The event also recognized the economic impact these projects are having on the university, the region and the state. Brief remarks were given by President Lou Hencken and state Rep. Chapin Rose. Also in attendance were state Sen. Dale Righter and Charleston Mayor John Inyart, as well as EIU vice presidents Blair Lord, Dan Nadler and Jill Nilsen. According to EIU’s Department of Facilities Planning and Management, there were 112 active work orders valued at approximately \$2.7 million on campus over the summer, employing 61 EIU employees. In addition, several contracted projects were under way, including the Lantz Arena addition and the Doudna Fine Arts Center renovation and expansion.

**Criminology minor added.** Students who study criminology can now have the work officially noted in their transcripts, with the addition of the criminology minor. The courses that comprise the minor were already in existence, but students who took them had no way to have the work officially noted as part of their degree. The addition of the minor also makes the criminology coursework more visible to prospective students. The program was created in a joint effort by the chairs of the sociology and anthropology department and the political science department.

**Barack Obama holds town meeting.** U.S. Sen. Barack Obama, D-Ill., chose EIU as the location of one of his town hall meetings on Aug. 15. The crowd, including many EIU administrators, faculty, staff and students, filled the University Ballroom in the MLK Jr. Union. EIU students and faculty were among those chosen at random to ask questions of the senator.

## I. University Highlights (Cont.)

### FACULTY/STAFF HAPPENINGS

**Faculty Laureate encourages students to get involved.** History Professor Lynne Curry is excited about using her post as EIU's 2006-2007 Faculty Laureate to encourage students to consider how the choices they make in their education will affect the stories of their lives. As the university's official spokeswoman on the importance of a general, liberal-arts education, she spoke during EIU's Fall Convocation, a welcoming ceremony for new students. "What you do right here is going to start shaping how you live your life beyond college," she said. "Will you sort of slide through this world, or will you give something back? Will you leave this world better than how you found it?"

**New treasurer hired.** Marlyn Finley retired as EIU's treasurer in January 2000. Now, with the appointment of a new treasurer, he can actually stop working. "I told him now he'd actually have a chance to do some other things – things you might actually associate with retirement," said Paul McCann, whose first day on the job was June 19. As a cost-saving measure, the university officially went without a full-time treasurer after Finley's retirement. Fortunately, the incumbent was happy to help out on a part-time basis. McCann, of Decatur, was no stranger to EIU when he decided to apply for the position of director of business services/treasurer. Years ago, as manager of the accounting firm, Murphey, Jenne and Jones, he came to campus as a member of the audit team hired to do EIU's annual external audit. "Through that experience, I came to think highly of the people and staff here," McCann said. "The people are so wonderful. They're good at their jobs and well-qualified."

**Professor serves on state endangered species board.** EIU biological sciences professor Tom Nelson has been appointed by the governor to serve on the Illinois Endangered Species Protection Board. The board's duties include monitoring the status of plants and animals in the state, identifying species that are threatened or endangered, and then working with other state organizations to ensure their well-being. Nelson, past-president of the Illinois Wildlife Society, is happy to have the opportunity to positively impact the state's environment to minimize negative consequences to wildlife and, ultimately, to humans. Nelson is also excited about the impact his service on the board will have on his students and his research. Coincidentally, EIU has another link to the board with retired EIU Professor John Ebinger, whom Nelson calls a "foundational figure" for the board.

### STUDENT SPOTLIGHT

**Orientation events expanded to better help students acclimate to college life.** Panther Prowl, EIU's orientation programming for new students, has been expanded to six weeks of activities to help make students' transition to college easier. Events are planned in five categories: Civics & Citizenship, Academics, Personal Wellness, EIU Traditions & Culture(s), and Social Connections. For more information and a schedule, please visit [www.eiu.edu/~orient](http://www.eiu.edu/~orient) and click on "Panther Prowl."

## I. University Highlights (Cont.)

**Students work to improve rural water supplies in Haiti.** A team of five EIU students has identified simple, yet very effective, ways to improve the design and longevity of cisterns that store drinking water for rural families in Haiti. The endeavor – an extracurricular volunteer effort for all involved – fits in well with EIU’s commitment to service learning. “This project allows the students to take everything they’ve learned at EIU so far and apply it to the global community,” said project adviser Kathleen M. Bower, associate professor of EIU’s geology/geography department. Their findings are being tested in Haiti, with assistance from Haiti Connection, an EIU student organization. “It’s the nature of the university to make students think critically and come up with solutions,” said Roy Lanham, the Newman Catholic Center’s campus minister, who serves as the adviser for Haiti Connection. “This project will have such a long-term, positive, wonderful effect. This is what the university is all about.” The EIU research team was one of only 50 groups in the country to receive \$10,000 in research funding through a U.S. Environmental Protection Agency program, which also allowed the students to attend a conference in Washington, D.C., and present a display of their findings on the National Mall.

### ALUMNI ACTIVITIES

**After selling property to EIU, sorority establishes scholarship.** The Alpha Phi sorority recently donated \$25,000 to create a scholarship fund for Alpha Phi members at EIU. The funds were part of the sorority’s proceeds from selling its former EIU sorority house, at 1816 Ninth St., to the university earlier this year. The university plans to use the sorority’s property, near the Doudna Fine Arts Center expansion, for additional parking in the future. The Alpha Phi house was located there from the chapter’s establishment in 1976 until 1991, when it joined other sorority and fraternity houses in the university’s Greek Court. Michelle S. Harris of Sullivan, a 1980 graduate of EIU, is a charter member of the local Alpha Phi chapter and now serves as president of its board of directors. “The whole board, including our International Board at Evanston, Ill., is excited about having this available for the girls, because time after time, we’d hear of girls facing dropping out of school because of finances,” Harris said. “This fund will be a great benefit to our members.”

**Alumnus honored in Disney’s Teacher of the Year program.** Jerry Styrsky, a high school physical education teacher and coach at Thornwood High School in South Holland, Ill., was one of 44 educators honored by Disney’s Teacher of the Year awards program. He received \$10,000, trips to Disneyland and Walt Disney World, and \$5,000 for his department at the high school. Styrsky was chosen for his creativity, innovative teaching methods and ability to inspire students. Styrsky received a bachelor’s degree from EIU in 1990.

## J. Other Matters

## **K. Public Comment**