



Students with Autism Transitional Education Program (STEP)

Klehm Hall, Room 1311
Eastern Illinois University
600 Lincoln Avenue
Charleston IL 61920-3099
217-581-6361
step@eiu.edu
217-581-7105 (Fax)

**RELEASE OF INFORMATION AUTHORIZATION FORM
FOR STUDENTS PARTICIPATING IN THE
STUDENTS WITH AUTISM TRANSITIONAL EDUCATION PROGRAM (STEP)**

I, the undersigned, understand that no one other than Eastern Illinois University (EIU) personnel from the STEP program, the Autism Center, and the Office of Accessibility and Accommodations (OAA) have immediate access to my STEP files, and that any information regarding my disability and academic progress which is gained from these files shall be considered confidential and will only be shared with others within the institution on a need-to-know basis.

I authorize STEP, the Autism Center, and OAA staff to share information regarding my disability and academic progress with EIU personnel who have a legitimate need to know in order to provide appropriate accommodations and other services. Such personnel may include, but are not limited to: Faculty, Departmental Staff, Teaching Assistants, Graduate Assistants, Mentors, Academic Advisors, Counselors, Deans, Departmental Chairpersons, University Administrators, Housing and Dining Services, Health Services, or others whose response to my request for accommodations or provision of other services may require this knowledge. I also authorize STEP, the Autism Center, and OAA staff to share information with and receive information from my parents or guardian.

I understand that this consent will be valid during my tenure as a participant in the STEP.

Therefore, for the purposes noted above and in accordance with the conditions specified, I hereby authorize STEP, the Autism Center, and OAA to release and/or receive information regarding my disability and academic progress to authorized personnel at EIU. In addition, I authorize STEP, the Autism Center, OAA, and my parents to share information regarding my disability and academic progress.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____