

**International Education Council
Meeting Agenda
September 12, 2017
Blair Hall Third Floor Conference 3108**

Members present: Hawah Abdulrasaq-Coker, Dr. Rick Anderson, Dr. Julie Dietz, Dr. Christiane Eyd- Beebe, Jessica French, Dr. Nicole Hugo, Dr. Jinhee Lee, Dr. Mei-ling Li, Daniele Nardi, Dr. Catherine Polydore, and Dr. Tina Wang

Members absent- Hawah Abdulrasaq-Coker

Ex-officio present: Dr. Echarial Gaines, Dr. Ryan Hendrickson, Kurt Olausen, and Matthew Walters, and Krishna Thomas

Ex-officio absent: Dr. Newton Key, Sara Schmidt

Guests present: Ms. Paisley Adams Ms. Lauren Schubert

- I. **Welcome**
 - a. Dean Ryan Hendrickson welcomed the committee.
- II. **Election of Officers**
 - a. Dr. Nardi was nominated and approved unanimously to serve as IEC Chair. Dr. Hugo was nominated for IEC Vice-Chair and was approved unanimously by the council.
- III. **Approval of the Minutes**
 - 1) The minutes of April 7, 2017 were approved with no revisions.
- IV. **Committee Assignments**
 - a. There are three committees operated within IEC: the International Student Scholarship Committee, the Study Abroad Committee, and the Special Projects Committee. The 2017-2018 members are as follows:
 - i. **International Student Scholarship Committee**
 1. Members: Dr. Lee, Dr. Hugo, Dr. Julie Dietz, Dr. Daniele Nardi, Dr. Mei-Ling.
 - ii. **Study Abroad Committee**
 1. Members: Dr. Eyd- Beebe, Dr. Wang, Dr. Polydore, and Dr. Rick Anderson
 - iii. **Special Projects Committee**
 1. Members: Dr. Polydore, Ms. Lauren Schubert
- V. **Study Abroad: Dr. Kurt Olausen**
 - a. **Office/Staff Update**
 - i. Ms. Paisley Adams is the new Graduate Assistant in the Study Abroad Office. Yasmin Rodriguez is the new intern. George Anaman still holds his position as the Graduate Assistant, and Elizabeth Bridges still holds the Peer Advisor position.
 - b. **Data/New Program, Current Students Abroad/ Deadlines.**
 - i. Dr. Kurt Olausen gave the update for the 2017-2018 data report. He stated that the Study Abroad numbers increased from 150 to 152.
 - ii. The new program for this year is to Quebec.
 - iii. The current number of students abroad is 18. Two students are currently student teaching abroad.
 - iv. . Deadlines coming up are Oct. 6 for Spring Semester Programs, and Dec 1. Spring Break Program.
- VI. **Reports**
 - 1) **International Students and Scholars: Mr. Matthew Walters**
 - a) **Staff Update**

- i) Matthew Walters is new assistant dean of the International Students and Scholars office. Joe will be leaving soon to begin a new position as Office Manager for the Center for Academic Support and Assessment.
- b) **Fall Numbers Update/ Fall Recruitment-** 378 International Students

- c) **Orientation Summary-**

- d) **Management of Admissions-** Mr. Walters indicated he will be encouraging additional online admission procedures for international graduate students.

- e) **AIS Update**
 - i) AIS held elections for the new year
- f) **TLC Update**
 - i) Ms. Lauren Schuberth, Director of Admissions at TLC, reported that there were 35 students enrolled at TLC. 20 are currently at Eastern and 15 went to another University. There is an effort to collaborate and increase the number of TLC Students.
 - ii) It was discussed to work on Visiting Scholar Recruitment.
- g) Dean Hendrickson thanked TLC for their presence at IEC and expressed his appreciation for their work.

2) Dean's Report: Dr. Ryan Hendrickson

- a) Position for International Coordinator. Goal is to have position filled by Nov. 1.
- b) Proposal is to revise bylaws and to include a member of the CAA as an ex-officio member.
- c) International Plaza Update

VII. Items Pending

- a. None

ANNOUNCEMENT OF THE NEXT MEETING
October 8, 2017
Blair Hall Conference Room 3108