

## Certification of Academic Advisor for F-1 or J-1 Program Extension

The following is required by this office when a student exceeds the time limitation for completion of studies set forth on his/her immigration document. Please complete and return this form to the Office of International Students and Scholars.

**Please Note:**

**Non-immigrant students on F-1 visas must be enrolled for a full course of study and must be making satisfactory progress toward their degree. Full-time for an undergraduate is defined as 12 semester hours; for a graduate it is 9 semester hours. Any student wishing to register for a reduced course load should consult with an IP advisor and secure the appropriate documentation prior to finalizing the reduction in registration. Failure to do so will jeopardize a student's legal status in the United States.**

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Student's Name \_\_\_\_\_

Advisor's Name/Office Address/Phone: \_\_\_\_\_

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**I certify that this student is working towards a**

- Bachelor degree
- Master degree
- Certificate program

**This student has not been able to finish degree requirements in a timely fashion for the following reason(s):**

- The student has changed his/her thesis research topic or advisor.
  - The student experienced an unexpected delay in thesis research.
  - The student changed his/her major field of study.
  - Other (please explain): \_\_\_\_\_
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**I expect the requirements for this degree program to be completed in**

\_\_\_\_\_ (specify the month and year)

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Date