

# Fridge Checkout Instructions

- Unplug & Defrost fridge
- Take out all food and drinks
- Remove all stickers and magnets
- Ensure all parts are returned
  - MicroFridge – 2 shelves, crisper drawer, microwave plate & ring
  - FreezerFridge – 2 shelves, crisper drawer
- Completely clean out the inside and outside of unit to the condition it was received.
  - A mild cleanser or soap & water are recommended.
  - Don't forget the cheesy remains in the microwave 😊
  - Don't forget to wipe with a clean and dry cloth to absorb any excess water.
- Leave doors **OPEN** to prevent mold
- Tape this form on the unit
- Enjoy your break!

Ensure the unit is completely clean, dry and free of stickers to avoid a **\$30 cleaning charge**.

Name \_\_\_\_\_

Property of Campus Fridges  
**DO NOT MOVE**

