

**Marcia Lawhead**

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**From:** Robert Miller [rmiller@eiu.edu]  
**Sent:** Monday, June 11, 2012 8:23 AM  
**To:** 'Marcia Lawhead'  
**Cc:** Sue Harvey  
**Subject:** FW: Data Request for Student Directory Information (EIU)

**RECEIVED**

JUN 11 2012

**EIU GENERAL COUNSEL**

----- Forwarded Message -----

**From:** "John Yeung"  
**To:** records@eiu.edu  
**Sent:** Friday, June 8, 2012 1:45:04 PM  
**Subject:** Data Request for Student Directory Information (EIU)

To Whom It May Concern:

I am looking for directory information on your 2012-2013 students. I am contacting you because directory information is public record and therefore in most cases is available upon request.

We would like the following data, if available, for enrolled students of Summer 2012 and Fall 2012 as of the most current update.

Student's name

Student's local address (local meaning if an address other than their home address for mailing)

Student's permanent address (permanent meaning their home address)

Student's email address

Student's telephone number

Student's classification (example: freshmen, sophomore, junior, senior, graduate)

Student's age and/or date of birth

Student's major field of study

Student's dates of attendance

Student's academic status (example: part time or full time)

We would like the data in digital format with Summer 2012 in one file and Fall 2012 in a second file . It can be emailed to us. If it is not available in digital format, it can be mailed to us.

Please let me know if there are any fees associated with obtaining this data.

Thank you in advance for your help! If you have any questions, please do not hesitate to email back or call me directly at

Best,

John Yeung

John Yeung  
Campus Direct

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