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EIU GENERAL COUNSEL

December 10, 2012

General Counsel
Eastern Illinois University

foiarequests@eiu.edu

To Whom It May Concern:

I am writing to request a copy of the employment contract of Jay Spoonhour, Head Basketball Coach of Eastern Illinois University.

I agree to pay any reasonable copying and postage fees of not more than \$20. If the cost is greater than this amount, please notify me. I would also appreciate a receipt indicating the charges for each document. If possible, I would greatly prefer an emailed response to avoid the postage fees.

Please respond within five (5) business days.

If you choose to deny this request, please provide a written explanation for the denial. Also, please provide all portions of otherwise exempt material.

The Gazelle Group is a sports marketing company located in _____ that represents a number of coaches across the country. The information requested will be used to help track trends in salaries. Nothing we receive will be for public use.

Should you have any questions, please feel free to contact me at _____ or _____

I thank you for your help.

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Cella".

Ray Cella