

Council on Academic Affairs
Minutes
September 13, 2018

The September 13, 2018 meeting of the Council on Academic Affairs was held at 2:00 p.m. in room 4440 of Booth Library.

Members Present: Mr. Aydt, Dr. Carole Collins-Ayanlaja, Dr. Janssen Danyi, Ms. Gordon, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: Dr. Rosenstein

Staff Present: Interim Associate Vice President for Academic Affairs, Dr. Kattenbraker

Guests Present: Mr. Bruns (Faculty Senate), Dr. Stowell (Faculty Senate), Dr. Wollan (School of Business), Ms. Schwartz (DEN)

The meeting was called to order by Chair Gronnvoll at 2:00 p.m.

I. Introductions and Announcements

- a. Dr. Collins-Ayanlaja was introduced as a one semester replacement to the council for Dr. Rhoads.
- b. Chair Gronnvoll distributed a handout with course approval dates and a handout with council meeting dates for the academic year. The September 20 and November 15 2018 meetings will be held in the Edgar Room of Booth Library.

II. Approval of the August 23, 2018 CAA Meeting Minutes.

Dr. Ruholl moved and Dr. Janssen Danyi seconded the motion to approve the minutes.

III. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the September 7 College of Sciences Curriculum Committee meeting.

b. Executive Actions:

1. August 22, 2018 memorandum from Interim Dean Lord, CHHS, Interim Dean Minnis, LCBT, and Interim Dean Shelton, CLAS, requesting executive action to change prefixes on FCS courses to HSL, NTR, HTM, and FMD. Wilkinson noted a typo that HTM was incorrectly written as HTR in a few places and would be corrected.
2. September 6, 2018 memorandum from Interim Dean Minnis, LCBT, requesting executive action to change prerequisites for BUS 4360.
3. September 6, 2018 memorandum from Interim Dean Minnis, LCBT, requesting executive action to change the course title of FCS 3370.

IV. Discussion:

1. A revision of CAA bylaws was discussed, with changes in council make up to accommodate new academic structure, and other minor changes. The proposed revision will provide for eight faculty members, one from each college except Liberal Arts and Sciences, which will have two, and three at large. A list of departments delineating Liberal Arts from Sciences, based on the

academic structure before the revitalization, will be added as an appendix to the bylaws. Dr. Wollan discussed the notification of other department(s) process in the bylaws. It was agreed that curriculum committees in departments affected by curriculum changes, not just the department chairs, should be contacted for consultation.

2. General Education Committee Structure and Faculty Senate proposal in September 6 2018 e-mail from Dr. Stowell. Dr. Stowell and Mr. Bruns, representing Faculty Senate, discussed models for reorganizing curriculum councils on campus and their relationship to Faculty Senate. Mr. Bruns invited CAA members to attend the September 18 Faculty Senate meeting and participate in the discussion.

Dr. Kronenfeld left the meeting at 2:50 pm.

V. Items to be Added to the Agenda:

None

VI. Items to be Acted Upon:

None

VII. Program review presentations:

- a. October 26: B.S. in Chemistry
- b. November 2: B.S. in Geography
- c. November 2: B.S. in Geology
- d. November 9: B.S. in Engineering Cooperative

VIII. Pending:

None

IX. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

Meeting Adjournment:

Mr. Aydt motioned and Dr. Ruholl seconded the motion to adjourn the meeting.

The meeting adjourned at 3:10 p.m.

Minutes prepared by Dr. Richard Wilkinson, Vice-Chair and Recording Secretary, Fall 2018