

Council on Academic Affairs

Minutes

January 18, 2018

The January 18, 2018 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Room 4440 at Booth Library.

Members Present: Dr. Abou-Zaid, Mr. Aydt, Ms. Cash, Dr. Gronnvoll, Dr. Janssen Danyi, Dr. Kronenfeld, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

Members Absent: All accounted

Staff Present: Provost Gatrell

Guests Present: Dr. Julie Dietz (HPR), Dr. Paul Switzer (BIO), Dr. Kathleen O'Rourke (FCS), Dr. Richard England (HON), Ms. Analicia Haynes (DEN), Dr. Melanie Tracy Burns (FCS), Ms. Jackie Collins (Gateway), Ms. Juanita Cross (Gateway).

I. Approval of the December 7, 2017 CAA Meeting Minutes.

Dr. Rhoads moved and Dr. Abou-Zaid seconded the motion to approve the minutes. The minutes of December 7, 2017, were approved with the following change: item 17-170 BIO 3988 changed to BIO 3628.

II. Communications

A. College Grade Appeal Reports:

1. Grade appeal reports from the College of Sciences, College of Arts and Humanities, and College of Education and Professional Studies

B. Approved Executive Actions:

1. December 4, 2017 memorandum from Dean Izadi, LCBAS, requesting executive action to delete FCS 4350 from the catalog.
2. December 4, 2017 memorandum from Dean Izadi, LCBAS, requesting executive action to change prerequisites and course restrictions for FCS 3740, FCS 4320, and FCS 4340.
3. December 4, 2017 memorandum from Interim Dean Klarup, COS, requesting executive action to change admission requirements for the RN to BS Nursing Major.
4. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to delete FCS 2231 from the catalog.
5. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to delete FCS 2232 from the catalog.
6. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course title for FCS 2233.
7. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course title for FCS 2234.
8. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course title for FCS 3233.
9. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course title for FCS 4838.
10. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course title for FCS 4851.
11. January 9, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course title for FCS 4926.

C. Other:

1. January 9, 2018 communication from Amy Lynch, Registrar, regarding course number change for "Z" courses

III. Items to Added to the Agenda:

None

IV. Items Acted Upon:**1. 17-175, CAA bylaws revision.**

Dr. Barry Kronenfeld presented the proposal and answered questions of the council.

Dr. Ruholl moved and Dr. Janssen Danyi seconded the motion to open the item for discussion. The motion passed with 9 yes votes and 1 abstention as written.

2. 18-001, BIO 3080G, Behavior of Domestic Animals and their Wild Kin (New Course).

Dr. Switzer presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Abou-Zaid seconded the motion to open the item for discussion. The motion passed unanimously with the following revision: Part 2, #3. (A). and #8 grid: Change in wording from “engage” to “apply course content.”

3. 18-002, Aging Studies Minor (New Minor).

Dr. O’Rourke presented the proposal and answered questions of the council.

Dr. Ruholl moved and Dr. Janssen Danyi seconded the motion to open the item for discussion. The motion passed unanimously as written.

4. 18-003, HON 1290, Honors Exploration Seminar (New Course)

Dr. England presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Dr. Kronenfeld seconded the motion to open the item for discussion. The motion passed unanimously with the following revisions: Banner Coversheet: Correct Agenda item to 18-003; #6 check “On Demand” only; #9: NA; #15: Restrict course to honors students; Part 1 #2 complete sentence fragment; #4: strike hybrid sentence. Proposal approval dates needed.

V. Committee Reports:

1. Dr. Gronnvoll and Dr. Abou-Zaid updated the Council on the progress of CASL to pilot a critical thinking rubric in a small number of general education courses. CASL also began discussions on implementing a quantitative reasoning rubric.

VI. Discussion:**1. Potential proliferation of General Education courses:**

Provost Gatrell presented the following request:

The Office of Academic Affairs respectfully requests that CAA consider a moratorium on new General Education course proposals through December 2018 (or later depending on the determination of the General Education sub-committee or CAA) to facilitate the development of a faculty-led governance framework for the approval of proposed general education course that:

- Ensures student learning outcomes are consistent and assessed across the program;
- Potentially includes a formal process for the General Education sub-committee to review all proposals and make a recommendation to the CAA on approval;
- Recognizes reduced instructional resources and minimizes the expansion of approved courses through the development of a governing policy or standard practice that might, for example, limit the number of general education offerings by discipline or require new additions be accompanied by eliminations within a discipline or another practice the sub-committee deems appropriate; and
- Includes a periodic review (perhaps every three years) of approved General Education courses based on an approved learning outcomes rubric which may lead to recertification of existing courses, or remove of a General Education course designation in appropriate situations, and establish a timeline for the inaugural review cycle.

Discussion followed, and it was agreed that CAA could establish a General Education subcommittee led by Dr. Throneburg. Dr. Ruholl agreed to take a look at CAA's meeting schedule with a view to scheduling CAA and the General Education subcommittee on alternating weeks.

Provost Gatrell agreed to submit a formal proposal to be added to the January 25, 2018 agenda.

2. Faculty Senate invitation to CAA for discussion about issues that are being addressed by CAA and upcoming items that CAA has under consideration; as well as potentially revamping shared governance structures.

Dr. Ruholl has been invited to speak to Faculty Senate at their January 23rd meeting. The Council discussed items CAA is currently working on, and Dr. Ruholl extended the invitation to attend to the rest of the council.

VII. Pending:

1. **17-147, B.A. Public Affairs Reporting (New Major)**

VII. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda item 13-83, CAA Learning Goals committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

Meeting Adjournment:

1. Dr. Rhoads motioned and Mr. Aydt seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:30 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, January 25, 2018.

–Minutes prepared by Dr. Marita Gronnvoll, Recording Secretary Spring 2018.

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** **ANNOUNCEMENT OF NEXT MEETING** *****
January 25, 2018
Room 4440, Booth Library @ 2:00 p.m.