

**Council on Academic Affairs  
Minutes**

September 26, 2024

The September 26, 2024, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Chris Becker, Ms. Juanita Cross, Dr. Sace Elder, Dr. Marita Gronnvoll ,Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Sham’ah Md.-Yunus

**Members Absent:** Dr. Stefan Eckert, Dr. Billy Hung,

**Staff Present:** Ms. Patty Watson

**Guests Present:** Michael Gillespie, Chris Mitchell, Christobal Dominquez, Don Holly, Julie Dietz, Jeff Stowell, Jin Hong Kim, Karen Swenson and Jill Bowers

*The meeting was called to order by Chair Ludlow at 2:00 pm.*

**I. Approval of the September 19, 2024 CAA Meeting Minutes.**

Elder moved and Janssen-Robinson seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

CLASCC Minutes of April 17, 2024

CLASCC Minutes of September 4, 2024

**b. Executive Actions:**

1. September 18, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to allow GEO 4810 to count toward the GIS minor for Geography majors when GEO 4810 does not count toward the BS in Geography. *Note: catalog course listing did not include changes to footnote indicators.*
2. September 19, 2024 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to add the department’s “Inclusive History” designation to HIS 3450, Modern Germany, and HIS 4782, Modern Iran, which will allow these courses to be added to the list of electives fulfilling that requirement for the History BA.
3. September 19, 2024 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to add the department’s “Inclusive History” designation to HIS 3450, Modern Germany, and HIS 4782, Modern Iran, which will allow these courses to be added to the list of electives fulfilling that requirement for the History with Teacher Licensure with Social Science BA.

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. General Education Committee Minutes:**

None

**f. Committee Reports:**

General Education Committee is meeting Tuesday at 2:00

**III. Items to be added to the Agenda:**

None

**IV. Items to be Acted Upon:**

1. 24-058 PLS 3613 Public Policy (Revised Course) Gronnvoll moved and Cross seconded to open the agenda item for discussion. Dr. Jin Hong Kim presented the proposal. The proposal was unanimously approved with revisions.
2. 24-059 PLS 3623 Public and Nonprofit Management (New Course) Elder moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Jin Hong Kim presented the proposal. The proposal was unanimously approved with revisions.
3. 24-060 PLS 2000G (Revised Course) Becker moved and Elder seconded to open the agenda item for discussion. Dr. Jin Hong Kim presented the proposal. The proposal was unanimously approved with revisions.
4. 24-061 PLS Civic and Nonprofit Leadership Minor (Revised Minor Program) Gronnvoll moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Jin Hong Kim presented the proposal. The proposal was unanimously approved with revisions.
5. 24-062 NTR 4940 (Revised Course) Cross moved and Elder seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was unanimously approved with revisions.
6. 24-063 SWK 3800 (Revised Course) Becker moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was approved as written.
7. 24-064 SWK 3850 (Revised Course) Janssen-Robinson moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was unanimously approved as written.
8. 24-065 SWK 3900 (Revised Course) Janssen-Robinson moved and Elder seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was unanimously approved with revisions.
9. 24-066 SWK 4200 (New Course) Janessen-Robinson moved and Cross seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was unanimously approved with revisions.
10. 24-067 SWK 4570 (Revised Course) Cross moved and Elder seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was unanimously approved with revisions.
11. 24-068 SWK 4575 (Revised Course) Cross moved and Jannessen-Robinson seconded to open the agenda item for discussion. Dr. Jill Bows presented the proposal. The proposal was unanimously approved with revisions.
12. 24-069 SW Catalog (Revised) Becker moved and Janessen-Robinson seconded to open the agenda item for discussion. Dr. Jill Bowers presented the proposal. The proposal was unanimously approved with revisions.
13. 24-070 SWK New Degree program application to IBHE This item does not have to be voted on and should not have been numbered.

**V. Discussion Items:**

Need CAA rep to the Textbook Rental Services advisory committee – usually meets once/semester. CAA sends two reps as per IGP #49 (last updated June 2019): Ludlow and Janessen-Robinson will serve for AY24-25.

The ADA committee needs a CAA representative: Gronnvoll will serve on this committee

The Proposal for DWF needs a CAA representative and Ludlow will serve.

**VI. Other:**

None

**VII. Pending:**

None

**VIII. Meeting Adjournment:**

Gronnvoll moved and Elder seconded the motion to adjourn the meeting. The meeting adjourned at 3:24 pm.

*Minutes prepared by Ms. Patty Watson*