

**Council on Academic Affairs
Minutes**

October 31, 2024

The October 31, 2024, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Chris Becker, Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae,

Members Absent: Dr. Sham'ah Md.-Yunus

Staff Present: Ms. Patty Watson

Guests Present: Brad Bennington, Christobal Dominquez

The meeting was called to order by Chair Ludlow at 2:00 pm.

I. Approval of the September 17, 2024 CAA Meeting Minutes.

Eckert moved and Cross seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. Minutes of the October 10, 2024 College of Health and Human Services Curriculum Committee meeting.

b. Executive Actions:

1. October 23, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the catalog description of the BA in Political Science with International Studies Option program to: replace PLS 2000 with PLS 2000G as an introductory course elective; and delete PLS 2703 as an elective.
2. October 23, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the catalog description of the BA in Political Science to: replace PLS 2000 with PLS 2000G as an introductory course elective; delete PLS 2703 as an elective; and add PLS 3623 and PLS 3613 as upper-division electives in American Politics, Public Policy & Public Administration within the PLS major.
3. October 23, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the prerequisites for BIO 3624 from BIO 2210 and BIO 2220 to BIO 2220 or BIO 2292 or BIO 3520.

c. Waiver reports:

None

d. Grade Appeals:

None

e. General Education Committee Minutes:

None

f. Committee Reports:

1. Gronnvoll reported the ADA committee met.
2. Elder reported the Gen Ed committee is finalizing last spring's departmental reports
3. Ludlow and Janssen-Robinson reported the TRS committee met and discussed the access codes needed for some classes and the difficulty getting them covered by financial aid.

g. Other business:

III. Items to be added to the Agenda:

1. 24-075 CIT 3853 (revised course)
2. 24-076 BAAS Cybersecurity Program Revision

IV. Items to be Acted Upon:

1. 24-073 Catalog Revision: Remove 42 Hour Senior Institution Language. Elder moved and Janssen-Robinson seconded to open the agenda item for discussion. Mr. Brad Bennington presented the proposal. The proposal was unanimously approved as written.
2. 24-074 BA PLS Civic and Nonprofit Leadership Option Revision. Eckert moved and Becker seconded to table this proposal until next week due to no representation from the department available.

V. Discussion Items:

None

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Cross moved and Janssen-Robinson seconded the motion to adjourn the meeting. The meeting adjourned at 2:34 pm.

Minutes prepared by Ms. Patty Watson