

**Council on Academic Affairs
Minutes**

January 11, 2024

The January 11, 2024 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Ms. Juanita Cross, Dr. Aimee Janssen-Robinson, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Jeannie Ludlow, Dr. David Melton,

Members Absent: Dr. Amy Rosenstein, Mr. Carlos Rodriguez

Staff Present: Dr. Suzie Park, Ms. Cindy Hutchison

Guests Present: Dr. Jeff Stowell, Dr. Mahmoud Al-Odeh, Dr. Toqeer Israr, Dr. Vanesa Landrus, Dr. Kristin Routt, Dr. Carlos Amaya, Dr. Mike Cornebise, Dr. Chris Mitchell, Dr. Steven Daniels, Mr. Thomas MacMullen, Dr. Md Farhadur Reza

The meeting was called to order by Chair Gronnvoll at 2:01 pm.

I. Approval of the December 7, 2023 CAA Meeting Minutes.

Ludlow moved and Eckert seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. December 3, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to list MUS 1110R: Applied Voice as 1 credit.
2. December 8, 2023 memorandum from Interim Associate Dean Mitchel, College of Liberal Arts & Sciences, requesting executive action to add the following courses to the list of electives fulfilling the requirement for the History Department's Inclusive History designation for the History with Teacher Licensure with Social Science BA: HIS 3210, HIS 4870, and HIS 4880.
3. January 4, 2024 memorandum from Dean Storsved, College of Health & Human Services, requesting executive action to change the course prefix for REC 3400G to KSR 3400G.

c. Waiver reports:

1. Fall 2023 undergraduate academic waiver report, College of Health & Human Services.

d. Grade Appeals:

None

e. Committee Reports:

1. Ludlow stated Gen Ed will next meet on January 22nd.

III. Items to be Added to the Agenda: Eckert moved and Melton seconded to add 2 proposals to the agenda.

1. 23-110 BAAS Cyber Security (new program)
2. 24-001 BAAS Health Practice (new program)

Items to be Acted Upon:

1. 23-104 LAS 2501G: Introduction to Latinx Studies (new course): Melton moved and Ludlow seconded to open the agenda item for discussion. Dr. Kristin Routt presented the proposal. The proposal was unanimously approved as written.
2. 23-105 LAS 2500G: Introduction to Latin American Studies (new course): Eckert moved and Melton seconded to open the agenda item for discussion. Dr. Carlos Amaya presented the proposal. The proposal was unanimously approved as written.
3. 23-106 CSM 4671: Computer Architecture (new course): Melton moved and Ludlow seconded to open the agenda item for discussion. Dr. Md Farhadur Reza presented the proposal. The proposal was unanimously approved as written.
4. 23-107 CSM 4675: VLSI Design (new course): Melton moved and Cross seconded to open the agenda item for discussion. Dr. Md Farhadur Reza presented the proposal. The proposal was unanimously approved as written.
5. 23-108 BS in Computer Engineering (new program): Melton moved and Eckert seconded to open the agenda item for discussion. Dr. Steven Daniels presented the proposal. The proposal was unanimously approved as written.
6. 23-109 PSY 3805: Research Methods in Psychology (revised course): Elder moved and Eckert seconded to open the agenda item for discussion. Dr. Jeff Stowell presented the proposal. The proposal was unanimously approved as written.
7. 23-111 CIT 4749: Capstone Project in Computer Information Technology (revised course): Melton moved and Eckert seconded to open the agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was unanimously approved with revision.
8. 23-112 Computer and Information Technology major (revised program): Melton moved and Eckert seconded to open the agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was unanimously approved with revision.
9. 23-113 CIT 3523: Data Communications Technology I (revised course): Eckert moved and Ludlow seconded to open the agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was unanimously approved with revision.
10. 23-114 CIT 3773: Database Administration (revised course): Melton moved and Eckert seconded to open the agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was unanimously approved with revision.

IV. Discussion Items:

1. Faculty senate discussion: Gronnvoll shared memo at Faculty Senate and met with Interim Provost Hendrickson concerning the memo from the provost's office discussed at the December 7 meeting. Interim Provost Hendrickson will join the next CAA meeting to answer questions of the group. Memo is not a catalog change and was sent to CAA as an informational item.
2. BAA & BAAS documentation: Council on Academic Affairs will require IBHE documentation to accompany proposals.

V. Other:

None

VI. Pending:

None

VII. Meeting Adjournment:

Hung moved and Elder seconded the motion to adjourn the meeting. The meeting adjourned at 2:49 pm.

Minutes prepared by Ms. Cindy Hutchison