

Council on Academic Affairs
Minutes
February 9, 2023

The February 9, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Sace Elder, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Alexis Jones, Dr. Jeannie Ludlow, Dr. Abdul Moh'd, Ms. Nidhi Patel, Dr. Laurel Teller

Members Absent: Dr. David Melton

Staff Present: Mr. Brad Tolppanen, Ms. Cindy Hutchison

Guests Present: Mr. Cam'ron Hardy (DEN), Dr. Julie Dietz (PHN), Dr. Mikki Sherwood (HS), Dr. Abdou Illa (BUS), Dr. Mahmoud Al-Odeh (SOT), Dr. Krystal Hodge (PHN), Rose Myers-Bradley (HS), Dr. David Martin (BUS)

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. Approval of the February 2, 2023 CAA Meeting Minutes.

Elder moved and Ludlow seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. January 5, 2023 memorandum from Dean Henderson, College of Education, requesting executive action to revise the existing Bachelor of Interdisciplinary Studies special topics course ID number sequences.
2. January 5, 2023 memorandum from Dean Henderson, College of Education, requesting executive action to change the course titles for IDS 2985 and IDS 3001.
3. February 2, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to add JOU 2902, JOU 4420, ENG 2000, ENG 2760, and ENG 3005 to the list of general electives and designated elective clusters in the BA in Public Relations program; and also create a new elective cluster titled "Social and Digital Media Communication."
4. February 2, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to add JOU 4420 and JOU 2902 to the list of Tier 2 electives of the PR minor.
5. February 2, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to 1) change the number of credits for CSM 42751 to 3 credits; remove the "3 to 5 hours" designation from the degree description; indicate that the internship cannot be repeated for additional credit; and change the title of the course to "Internship in Computer Science." 2) Remove CSM 42752 from the catalog.

6. February 2, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to require a grade of “C” or better in MAT 1441 as a prerequisite to MAT 2550.

7. February 2, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the course number, title and description, add letter designations, and make prerequisite changes to ECN 4900; and to add letter designations and make prerequisite changes to ECN 4950.

8. February 2, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to remove multiple ECN courses from the catalog.

9. February 2, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to make changes to the course titles, descriptions, and prerequisites for several ECN courses.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

III. Items to be Added to the Agenda: Teller moved and Moh’d seconded to add 16 proposals to the agenda.

1. 23-021 Fresh Start Policy (catalog revision)
2. 23-022 Eliminate GST 1000 from Reinstatement Section (catalog revision)
3. 23-023 Gen Ed Language Revision (catalog revision)
4. 23-024 MUS 4000: Capstone Dispositions and Skills Review (new course)
5. 23-025 MUS 4400: Seminar in Methods of Teaching Instrumental Music (new course)
6. 23-026 MUS 4401: Seminar in Methods of Teaching Vocal/General Music (new course)
7. 23-027 CSM 1000: Introduction to Computer Science (new course)
8. 23-028 HIS 1101: Introduction to Historical Studies (revised course)
9. 23-029 SOS 3400: Middle Level and Secondary Social Studies Teaching Methods (revised course)
10. 23-030 History B.A. degree (revised program)
11. 23-031 HIS-IS major (revised program)
12. 23-032 History minor (revised program)
13. 23-033 Computer Science B.S. (revised program)
14. 23-034 Mathematics B.A. (revised program)
15. 23-035 Electrical Engineering (revised program)
16. 23-036 ECN 4689: Economics Research Capstone (revised course)

IV. Items to be Acted Upon: Elder moved and Moh’d seconded to move 23-008 and 23-010 to the end of the items to be acted upon.

1. 23-008 HTM 4380: Hospitality Leadership (revised course): Jones moved and Cross seconded to table the agenda item.

2. 23-009 MIS 4960: Certified Ethical Hacking (new course): Ludlow moved and Cross seconded to open the agenda item for discussion. Dr. Abdou Illia presented the proposal. The proposal was unanimously approved with revisions. (#13 Prerequisite wording – Gronnvoll will contact Registrar Office for guidance)
3. 23-010 HTM 3786: Hospitality Operations and Cost Control (revised course): Hung moved and Cross seconded to open the agenda item for discussion. Dr. David Martin presented the proposal. The proposal was approved unanimously with revision. (Part I: #2 rationale unclear – what is being revised?)
4. 23-011 Human Services B.S. (revised program): Jones moved and Cross seconded to open the agenda item for discussion. Dr. Mikki Sherwood presented the proposal. The proposal was approved unanimously as written.
5. 23-012 NTR 4160: Food Insecurity (new course): Hung moved and Ludlow seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was approved unanimously as written.
6. 23-013 NTR 4161: Focus on Eating Disorders (new course): Ludlow moved and Jones seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was approved unanimously as written.
7. 23-014 NTR 4163: Vegetarian Eating (new course): Ludlow moved and Elder seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was approved unanimously with revisions. (Part II: #5 correct outline to match course; #6 remove grid of course objectives)
8. 23-015 Nutrition and Dietetics minor (revised program): Teller moved and Hung seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was unanimously approved with revisions. (Remove “and Dietetics”)
9. 23-016 Health Administration B.S. (revised program): Hung moved and Elder seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was unanimously approved as written.
10. 23-017 Public Health B.S.: Community Health (revised option): Hung moved and Teller seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was unanimously approved as written.
11. 23-018 HIS 2096G: U.S. History: The History of Your Life, Honors (new course): Ludlow moved and Moh’d seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved with revision. (Part I: #5 correct OCDi language)
12. 23-019 HIS 2094G: U.S. History: Gender and Sexuality, Honors (new course): Jones moved and Moh’d seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved with revision. (Part I: #5 correct OCDi language)

13. 23-020 HIS 1599G: World History: Gaming the Past, Honors (new course): Ludlow moved and Cross seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items:

1. CAA bylaw change update: Gronnvoll shared the proposed CAA blay change with Faculty Senate, CHHS and LCBT curriculum committee's – all were in support.

VI. Other:

Gronnvoll attended Faculty Senate discussions where Writing in the Major proposal was discussed and reported to the committee it was met with mixed support. Patel also said it was met with mixed support at Student Government.

VII. Pending:

1. 22-129 Construction Management (revised program): Dr. Mahmoud Al-Odeh spoke to the committee to explain the rationale for no electives being listed in the proposal.

VIII. Meeting Adjournment:

Elder moved and Moh'd seconded the motion to adjourn the meeting. The meeting adjourned at 3:10 pm.

Minutes prepared by Ms. Cindy Hutchison