

Council on Academic Affairs
Minutes
September 30, 2021

The September 30, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

Members Present: Dr. Sace Elder, Dr. Kiran Padmaraju, Dr. Amy Rosenstein, Mr. Prabin Karki, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Abdul Moh'd, Dr. Richard Wilkinson

Members Absent: Dr. Stacey Ruholl

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Staff Absent:

Guests Present: Dr. Julie Dietz (PUBH), Dr. Sheila Simons (PUBH), Dr. Chris Mitchell (CLAS), Dr. Christiane Eydt-Beebe (WLC) Dr. Angela Anthony (CDS), Dean Laretta Henderson (COE), Mr. Robert Le Cates (DEN)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

- I. **Approval of the September 23, 2021 CAA Meeting Minutes.**
Padmaraju moved and Gronnvoll seconded to approve the minutes as written.

- II. **Communications:**
 - a. **College Curriculum and General Education Committee Minutes:**
 1. College of Liberal Arts and Sciences September 8 2021 meeting
 2. College of Health and Human Services September 16 2021 meeting

 - b. **Executive Actions:**
 1. September 24 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to change the mode of delivery for WLS 3000 and WLS 3050 to include hybrid.
 2. September 24 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change the mode of delivery for SOC 3630 to include hybrid.
 3. September 24 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to change the mode of delivery for SOS 3400 to include hybrid.

 - c. **Waiver reports:** None

 - d. **Grade Appeals:** None

e. **Committee Reports:** None

f. **Other:** None

III. Items to be Added to the Agenda:

Elder moved and Rosenstein seconded the motion to add 4 items to the agenda.

1. 21-081, Ethics certificate
2. 21-082, Ethics certificate supporting message
3. 21-083, Admissions Policy (revised)
4. 21-080, BIO 2005G: Human Biology (new course)
 - 21-080 was placed under “pending” on agenda until confirmation was received that Gen Ed Committee had approved

IV. Items to be Acted Upon:

1. 21-075, WLA1101/CDS 1101: American Sign Language I (new course):
Padmaraju moved and Rosenstein seconded to open agenda item for discussion. Dr. Christiane Eydt-Beebe and Dr. Angela Anthony presented the proposal. The proposal was **approved** unanimously as written.
2. 21-076, WLA1102/CDS 1102: American Sign Language II (new course):
Gronnvoll moved and Padmaraju seconded to open agenda item for discussion. Dr. Christiane Eydt-Beebe and Dr. Angela Anthony presented the proposal. The proposal was **approved** unanimously with revision. (add justification for why C or better is required in prerequisites Part I, #3)
3. 21-077, Revised Course Proposal Form: Rosenstein moved and Padmaraju seconded to open agenda item for discussion. Dr. Richard Wilkinson presented the proposal. The proposal was **approved** unanimously with revisions. (add modes of deliver for online as: online asynchronous and online synchronous; fix indent on #11)
4. 21-078, PUBH 3420: Medical Cannabis (new course): Hung moved and Rosenstein seconded to open agenda item for discussion. Dr. Sheila Simons and Dr. Julie Dietz presented the proposal. The proposal was **approved** unanimously with revisions. (correct numbering on cover sheet and Part I)
5. 21-079, PUBH 3430: Health Disparities of GSD Populations (new course):
Padmaraju moved and Elder seconded to open agenda item for discussion. Dr. Sheila Simons and Dr. Julie Dietz presented the proposal. The proposal was **approved** unanimously with revisions. (Banner cover sheet: abbreviate Short

Title and correct course description to match model syllabus)

V. Discussion Items: None

VI. Other:

- Wilkinson asked committee if going forward it was acceptable to place proposals submitted to CAA for approval on the agenda with the stipulation they would be moved to “pending” if the Gen Ed committee had not approved them yet. The committee agreed this would be the best course of action to keep them moving forward in a timely manner.
- Wilkinson informed the committee the Registrar will join the next meeting to discuss asynchronous and synchronous
- Wilkinson informed committee 2 representatives are needed to represent CAA on the Textbook Rental Advisory Committee. Wilkinson will reach out to the Deans for volunteers.

VII. Pending: None

VIII. Ongoing: None

IX. Meeting Adjournment:

Gronnvoll moved and Karki seconded the motion to adjourn the meeting. The meeting adjourned at 2:52 p.m.

Minutes prepared by Cindy Hutchison