

Council on Academic Affairs
Minutes
February 17, 2022

The February 7, 2022 meeting of the Council on Academic Affairs was held at 2:00 pm via ZOOM.

Members Present: Dr. Elder, Dr. Gronnvoll, Dr. Hung, Dr. Moh'd, Dr. Padmaraju, Dr. Rosenstein, Dr. Ruholl, Dr. Wilkinson, Mr. Karki

Members Absent: Ms. Cross

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Staff Absent: None

Guests Present: Ms. Madelyn Kidd (DEN); Dr. Ed Treadwell (CHM); Dr. Jeff Stowell (PSY), Dr. Christiane Eydt-Beebe (WLG); Dr. Nichole Mulvey (CDS)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the February 10, 2022 CAA Meeting Minutes.

Rosenstein moved and Gronnvoll seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. College of Health and Human Services Curriculum Committee, January 24, 2022
2. College of Liberal Arts and Sciences Curriculum Committee, January 19, 2022

b. Executive Actions:

None

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

1. General Education (Elder): none
2. Naming (Wilkinson): none
3. Text Book Rental Advisory (Rosenstein, Zeller): None
4. Faculty Laureate (Rosenstein): Email has been sent out requesting nominations
5. Achievement and Contribution Award

f. Other:

None

III. Items to be Added to the Agenda: Ruholl moved and Elder seconded to add 8 items to the agenda.

1. 22-019, ENG 2504G (revised course)
2. 22-020, ENG 2705G (revised course)
3. 22-021, ENG 2706G (revised course)
4. 22-022, ENG 4300 (revised course)
5. 22-023, English BA (revised program)
6. 22-024, English Studies Minor (revised program)
7. 22-025, English Language Arts Minor (program revision): **COTE reviews**
8. 22-026, Creative Writing Minor (program revision)
9. 22-027, Literary Cultural Studies Minor (program revision)
10. 22-028, English Language Arts BA (program revision): **COTE reviews**

IV. Items to be Acted Upon:

1. 22-013, CDS 4500 (new course): Ruholl moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Nichole Mulvey presented the proposal. The proposal was approved unanimously with revisions. (Cover sheet #10 – add online synchronous, #13 CDS 3500, #17 3 credit hours; Part I - #3 add prerequisites; Part II – include date approved by college curriculum committee).
2. 22-014, CDS 4600 (revised course): Padmaraju moved and Ruholl seconded to open the agenda item for discussion. Dr. Nichole Mulvey presented the proposal. The proposal was approved unanimously with revisions (Cover sheet #17 add 3 credit hours; Part I - #3 add co-requisites; Part II – include date approved by college curriculum committee).
3. 22-015, CDS major (program revision): Ruholl moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Nichole Mulvey presented the proposal. The proposal was approved unanimously with revisions. (Include date approved by CHHSCC; adjust formatting to clarify and/or)
4. 22-016, CHM 4780 (new course): Elder moved and Rosenstein seconded to open the agenda item for discussion. Dr. Edward Treadwell presented the proposal. The proposal was approved unanimously with revisions. (Correct formatting #3 Justifications; include graduate learning goals)
5. 22-017, PSY 3610 (Revised course): Ruholl moved and Rosenstein seconded to open the agenda item for discussion. Dr. Jeff Stowell presented the proposal. The proposal was unanimously approved with revision. (remove “online” from modes of delivery)
6. 22-018, WLE 4800 (new course): Elder moved and Rosenstein seconded to open the agenda item for discussion. Dr. Christiane Eydt-Beebe presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items: Committee discussed a one meeting waiver of the section of the bylaws that require a roll call vote on every proposal and use a call for yeas and nays instead to speed up the approval process at the March 3rd meeting where over 50 course proposals are expected to be submitted for approvals. The March 3rd meeting will be held face to face in Booth Library, Room 4440 Witters Conference Room.

VI. Other:
None

VII. Pending:
1. 21-104, BS in Health Sciences (new degree)

VIII. Ongoing:

None

IX. Meeting Adjournment:
Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 3:10 p.m.

Minutes prepared by Cindy Hutchison