
Agenda for the August 31, 2017 CAA Meeting

Items Approved: None.

Items Pending: None.

Ongoing: Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

Council on Academic Affairs Minutes

August 31, 2017

The August 31, 2017 meeting of the Council on Academic Affairs was held at 2:04 p.m. in the Room 4440 at Booth Library.

Members Present: Mr. Aydt, Dr. Bruehler, Ms. Cash, Dr. Kronenfeld, Dr. Rhoads, and Dr. Ruholl.

Members Absent: Dr. Gronnvoll and Dr. Wilkinson.

Staff Present: Ms. Fopay.

Guests Present: Ms. Chrissy Miller, *Daily Eastern News*; Dr. Karla Sanders, CASA; and Dr. Rebecca Throneburg, Communication Disorders & Sciences.

Note: Dr. Dawn Paulson will not be able to serve her term on CAA this year. Faculty Senate will hold an election later in the semester to find a temporary replacement for the 2017-18 academic year.

I. Approval of the August 24, 2017 CAA Meeting Minutes.

Dr. Rhoads moved and Dr. Kronenfeld seconded the motion to approve the minutes. The minutes of August 24, 2017, were approved as written.

II. Communications:

a. Executive Actions:

1. August 25, 2017 memorandum from Dean Izadi, LCBAS, requesting executive action to update catalog language to reflect the policy that the Organizational Development program cannot be completed as a post-baccalaureate program or as a dual degree.

b. Other:

1. August 25, 2017 email from Ms. Billie Rawlings, Academic Affairs Office, requesting a CAA representative to serve on the ACA Selection Committee this fall. The representative will fill the position left vacant by Dr. Dawn Paulson who is unable to serve on the committee this fall.

Dr. Ruholl explained that Dr. Paulson is unable to serve on the ACA Selection Committee due to illness. She asked the council members to consider filling Dr. Paulson's term on the committee for the fall. No one volunteered at the meeting. Dr. Ruholl will contact the CAA members who couldn't attend today's meeting in case one of them might be interested.

c. General Education Committee:

1. August 18, 2017 email from Dr. Karla Sanders, CASA, regarding the General Education Committee and the learning goals work for academic year 2018.

Below is the email from Dr. Sanders email communication to Provost Gatrell which was forwarded to Dr. Ruholl, CAA Chair.

As you know CAA passed the learning goal infusion proposal in April 2017. In order to continue the work outlined in that proposal, we will need to determine how we will change our assessment plan to assess the learning goals and prepare materials to help the faculty revise their courses based on the schedule in the proposal. Because much of this work will center on how we will assess artifacts crafted in the courses around the learning

goals, I am suggesting that CASL take on the role of the general education committee described in CAA's bylaws for this academic year. The not yet constituted general education committee is made up of representatives from the learning goals committees and the colleges, which is CASL's current structure. With the reduction in Unit A faculty forming a new committee might prove difficult. Asking CASL to lay the groundwork for assessment of the learning goals and for infusing the first courses with a focus on the learning goals would help us continue to move forward with this project. CASL reports to the Provost, but also works closely with CAA on the learning goals project and prior to that on revising the learning goals themselves.

At the meeting today, Dr. Sanders provided an explanation for her suggestion that CASL might take on the role of the general education committee for this academic year. The council discussed it and provided input. No one expressed objections. Dr. Sanders will create a proposal to bring to the council at a future CAA meeting. In addition, the CAA bylaws, which include the guidelines for the general education committee, will need to be reviewed by the council if the proposal were to be approved.

III. Items Added to the Agenda

None.

IV. Items Acted Upon:

None.

V. Committee Reports:

None.

VII. Pending:

1. None.

VIII. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

IX. Meeting Adjournment:

1. Dr. Rhoads and Dr. Bruehler seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 2:35 p.m.

The next meeting – to be announced.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary.

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/eibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
TO BE ANNOUNCED

Agenda:

1. None at this time.

Approved Executive Actions:

None.

Pending Executive Actions:**BAS****Effective Spring 2018**

1. Update catalog language to reflect the policy that the Organizational Development program cannot be completed as a post-baccalaureate program or as a dual degree.
 - a. Changes to the requirements for two bachelor's degrees.

Requirements for Two Bachelor's Degrees

A student will be awarded all degrees for which he/she has completed requirements, except that the B.A. in General Studies **and B.S. in Organizational Development degrees** may not be awarded simultaneously with another degree or awarded to a student who already holds a bachelor's degree.

- b. Revisions to the B.S. in Organizational Development.

Organizational Development (B.S.)

Total Semester Hours Required for Degree: 120 semester hours

The Organizational Development Program offers a Bachelor of Science degree with a major in Organizational Development that prepares students for positions as supervisors, project leaders, change agents, and trainers in a variety of organizational settings. **The B.S. in Organizational Development degree may not be awarded simultaneously with another degree or awarded to a student who already holds a bachelor's degree.**

Application Criteria

To apply for admission to the Organizational Development program (OPD), a student must:

1. Have earned a minimum of 30 credit hours from an accredited institution;
2. Have earned a cumulative GPA of at least 2.50 or higher;

Students that do not meet these admission requirements, but meet EIU's general transfer admission requirements will have their application reviewed by the OPD coordinator. Following this review, students may be required to participate in a pre-entry interview or submit a new application for consideration at a later time.

General Education Requirements

Foundational Courses (Writing-6, Speaking-3, Math-3)	12 hours
Quantitative Reasoning in Natural Sciences	7 hours
Citizenship in Social and Behavioral Sciences	9 hours
Communication in Humanities and Fine Arts	9 hours
Senior Seminar or Study Abroad Capstone	3 hours
Total	40 hours

Major

Semester Hours Required for OPD Major: 18 semester hours

Major Requirements

- OPD 4810 - Principles of Career Development. Credits: 3
- OPD 4830 - Organizational Perspectives: Past, Present and Future. Credits: 3
- OPD 4835 - Supervision in Organizations. Credits: 3
- OPD 4840 - Training Program Development. Credits: 3
- OPD 4500 - Organizational Interactions. Credits: 3
- OPD 4825 - Ethical Behavior in Organizations. Credits: 3

Footnotes:

*Of the 120 semester hours required to complete the degree, at least 25 semester hours of courses from EIU must be included.

**OPD majors must maintain a cumulative GPA of 2.5 within the OPD Major. Calculation of the major GPA is based on all courses taken through Eastern Illinois University with the prefix OPD or approved as major courses for the BS in Organizational and Professional Development.