

## H.F. Thut Greenhouse Access Request Form

Access to the H.F. Thut Greenhouse and support areas is limited to authorized faculty, staff, and students. Access will be provided only to faculty, academic professional staff and students in the Biological Sciences Department. Student researchers and assistants will be provided access through the Greenhouse Manager. Access is not transferable.

Persons provided access are responsible for the security of the building. All outside doors, support area doors and gates are to be locked at all times. Visitors must be accompanied by a faculty member, staff member or student while in the greenhouse or support areas. Children should be under the direct supervision of an adult at all times.

Users who require access must:

1. Complete WPS pesticide safety training.
2. Complete a greenhouse access request form.
3. Submit the form to the Greenhouse Manager for signature.
4. Submit the completed form to the Biology Department Office to obtain keys.

Access is approved based on the reason(s) described below and the acknowledgment by the requestor that he/she has read the Greenhouse Policy and will abide by it.

Reason(s) for requiring access:

---

---

---

---

---

---

---

Failure to abide by the procedures and responsibilities set forth in the Greenhouse Policy will subject the User to disciplinary measures, which may include loss of greenhouse use privileges, forfeiture of greenhouse access or other disciplinary measures.

Faculty/Staff requestor signature \_\_\_\_\_ Date \_\_\_\_\_

Student name \_\_\_\_\_ Date access to end \_\_\_\_\_

Greenhouse Manager's signature \_\_\_\_\_

I acknowledge that I have read the Greenhouse Policy and will abide by it.

Student signature \_\_\_\_\_